



# Sage XRT Business Exchange

## Version 12.4.200

# Sage XRT Common Services

## Version 5.2

### Bank Statements



# Contents

<b>Introduction.....</b>	<b>7</b>
Before You Begin.....	7
Installation.....	7
Access Rights .....	7
Connection .....	8
Migration.....	9
Account statement.....	9
Account Groups.....	10
<b>Imports .....</b>	<b>12</b>
Dematerialization .....	12
Account File to Account Repository .....	12
Manual Import.....	13
Integrity Check.....	13
Continuity Check .....	14
Import Modes.....	14
Result.....	15
Automatic Import.....	16

Post-Transfer Exit .....	16
SXBFL Processing .....	16
VBS.....	17
<b>Groups.....</b>	<b>18</b>
Creation .....	18
Modification .....	20
Deletion .....	21
<b>Account Statements .....</b>	<b>22</b>
Options .....	22
Balances.....	22
Balances on Transaction Date by Bank .....	22
History .....	24
Balances on Transaction Date by Account .....	25
List .....	25
History .....	27
Access to Transactions .....	29
Adjustment of Balances on Transaction Date .....	30
Initializing Balances on Value Date.....	31
Balances on Value Date by Bank .....	31
History .....	32
Balances on Value Date by Account.....	34
List .....	34
History .....	36
Access to Transactions .....	38
Adjustment of Balances on Value Date .....	39
Pool Balances.....	39
Balances on Transaction Date .....	40
History .....	41
Balances on Value Date .....	42
History .....	44
Transactions .....	45
PDF Edition .....	47

BTC_DESCRIPTION Transcoding Table.....	47
<b>Intraday Statements.....</b>	<b>49</b>
Options (User Preferences) .....	49
Forecast Balances .....	49
By bank .....	49
By Account.....	50
Access to Transactions .....	52
Pool Forecast Balances .....	53
Forecast Transactions.....	53
PDF Edition .....	55
BTC_DESCRIPTION Transcoding Table.....	55
<b>Transaction Statements.....</b>	<b>57</b>
Options (User Preferences) .....	57
Statements .....	57
By bank .....	57
History .....	58
By Account.....	60
List .....	60
History .....	61
Access to Transaction Types.....	62
Access to Transactions .....	63
Consolidated Statements .....	63
History .....	64
Transactions .....	65
PDF Edition .....	67
BTC_DESCRIPTION Transcoding Table.....	67
<b>Status Statements .....</b>	<b>69</b>
Options (User Preferences) .....	69
File Statuses.....	69
List of the Known File Statuses.....	69
Access to File Remittance Statuses .....	70
Access to File Transaction Statuses .....	71

List of Last-Known File Statuses by Bank.....	72
History of File Statuses by Bank .....	73
Remittance Statuses.....	74
List of the Known Remittance Statuses.....	74
Access to Remittance Transaction Statuses.....	75
List of Last-Known Remittance Statuses by Bank.....	75
History of Remittance Statuses by Bank .....	77
Transaction Statuses .....	78
<b>Exports .....</b>	<b>80</b>
Setup.....	80
Creation .....	80
Identification .....	80
Scope .....	82
Presentation .....	83
Generate.....	84
Report Activation and Four-Eye Principle .....	85
Modification .....	86
Deletion .....	86
Documents .....	86
<b>Reports .....</b>	<b>88</b>
Setup.....	88
Creation .....	88
Identification .....	89
Scope .....	90
Presentation .....	91
Generate.....	91
Report Activation and Four-Eye Principle .....	92
Modification .....	93
Deletion .....	93
Documents .....	94
<b>Audit.....</b>	<b>95</b>
Setup.....	95

Audits.....	95
<b>Purge .....</b>	<b>97</b>
Configuration File .....	97
Graphical Interface .....	97
Setup.....	97
Creation .....	98
Identification .....	98
Scope .....	98
Execution .....	100
Report Activation and Four-Eye Principle .....	101

# Introduction

**Sage XRT Common Services 5.2** provides a service of bank statements management (bank statements, intraday statements, transaction statements, status statements). This module can be used as a standalone product or it can be integrated to **Sage XRT Business Exchange** platform as of version 12.4.

This document explains how to use this service from **Online Banking** site of **Sage XRT Business Exchange**.

## Before You Begin...

### Installation

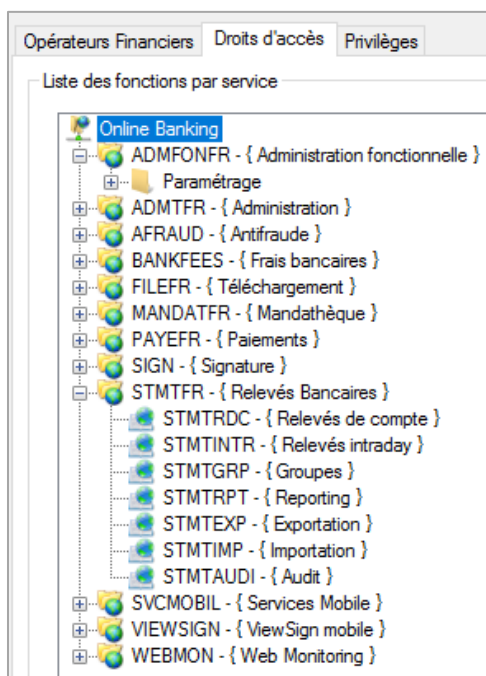
To operate **Bank Statements** module through **Online Banking** site, the current tenant must contain both **Sage XRT Common Services** and **Sage XRT Business Exchange**.

### Access Rights

You can define the rights for profiles to access **Bank Statements** functions in **Sage XRT Business Exchange Contract Manager**.

Select a profile and click the **Access Rights** tab.

In the treeview, expand **STMTFR** and grant rights by function. Do not forget to **Validate** your selection.

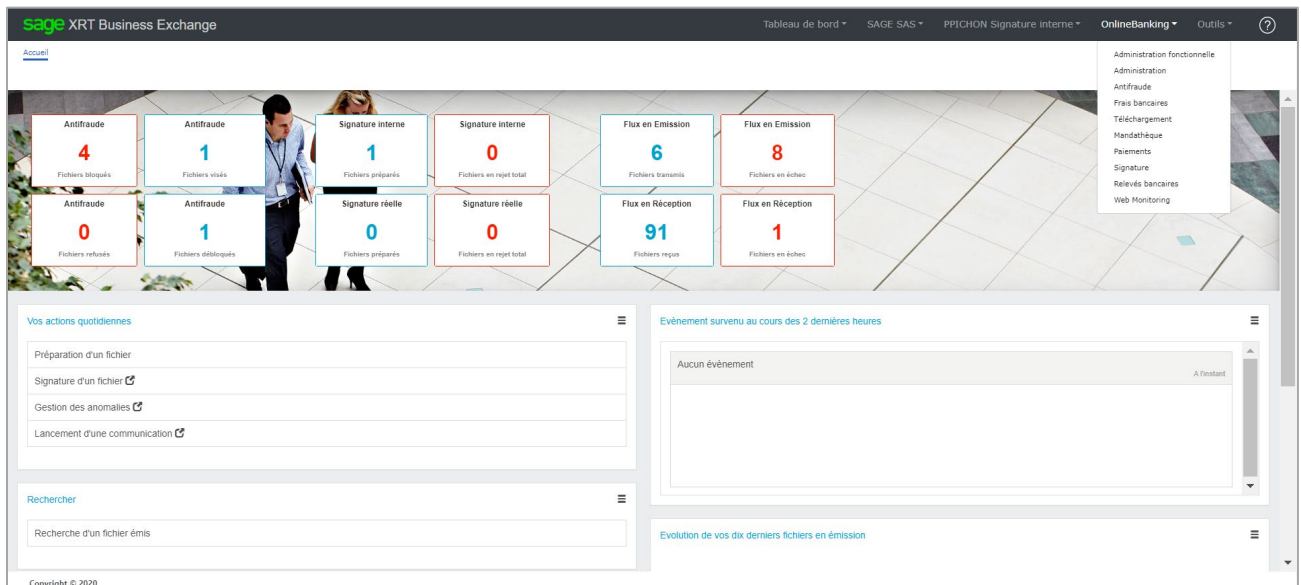




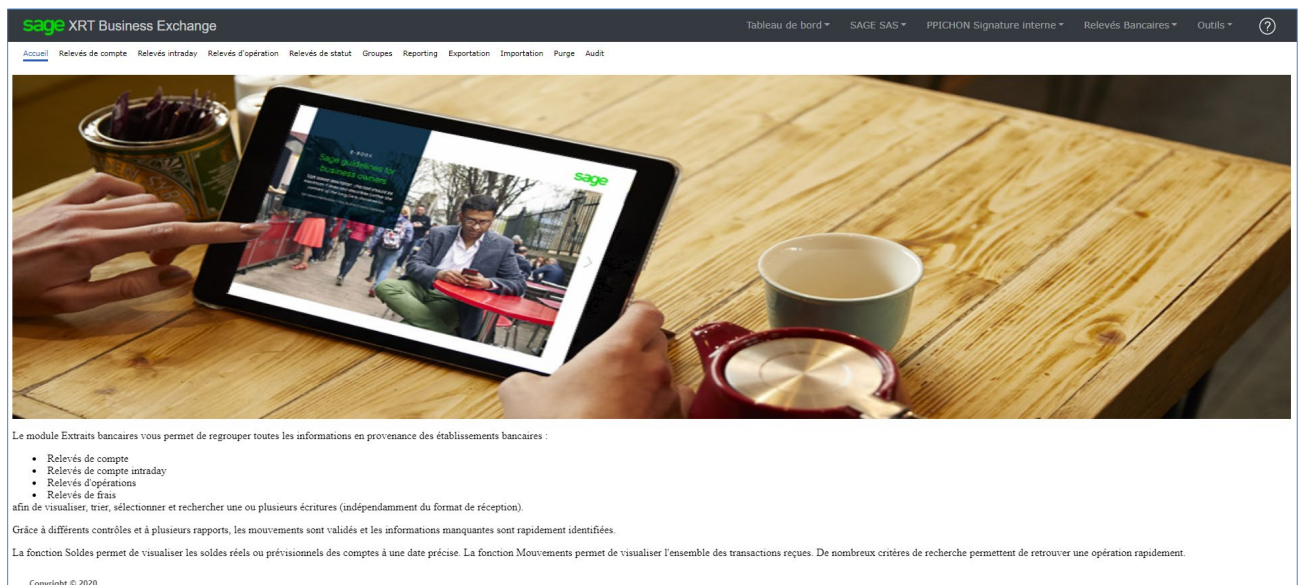
## Introduction

## Connection

Connection to **Sage XRT Business Exchange Online Banking** portal has not been modified.



To access the module, select **Bank Statements** from the **Online Banking** menu.





# Migration

## Account statement

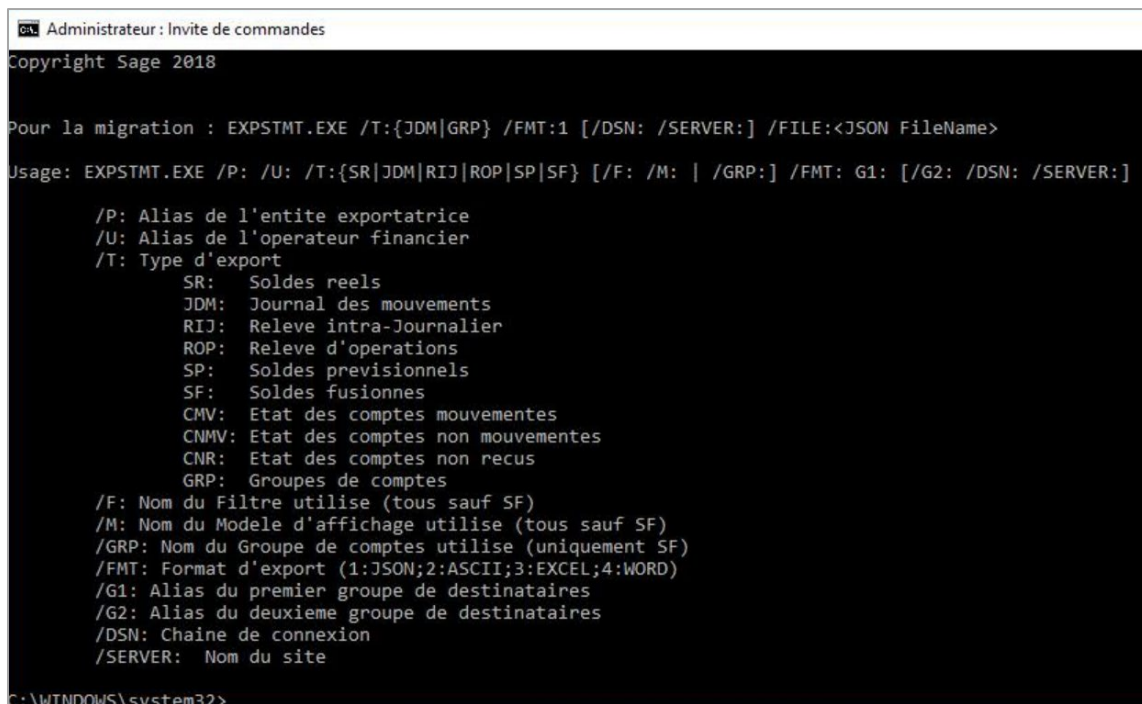
The migration process entails two steps.

The first one consists in exporting transactions from the database to migrate, which generates a JSON file.

For the migration, execute *EXPSTMT.exe* available in **C:\Program Files\Sage\Sage XRT Business Exchange**.

Here are the parameters specific to this transaction migration:

- **/FMT**: specify 1 (JSON).
- **/T**: specify JDM.
- **/FILE**: specify the name of the JSON file to generate.



```
Administrateur : Invite de commandes
Copyright Sage 2018

Pour la migration : EXPSTMT.EXE /T:{JDM|GRP} /FMT:1 [/DSN: /SERVER:] /FILE:<JSON FileName>

Usage: EXPSTMT.EXE /P: /U: /T:{SR|JDM|RIJ|ROP|SP|SF} [/F: /M: | /GRP:] /FMT: G1: [/G2: /DSN: /SERVER:]

/P: Alias de l'entite exportatrice
/U: Alias de l'operateur financier
/T: Type d'export
    SR: Soldes reels
    JDM: Journal des mouvements
    RIJ: Releve intra-Journalier
    ROP: Releve d'operations
    SP: Soldes previsionnels
    SF: Soldes fusionnes
    CMV: Etat des comptes mouvements
    CNMV: Etat des comptes non mouvements
    CNR: Etat des comptes non recus
    GRP: Groupes de comptes
/F: Nom du Filtre utilise (tous sauf SF)
/M: Nom du Modele d'affichage utilise (tous sauf SF)
/GRP: Nom du Groupe de comptes utilise (uniquement SF)
/FMT: Format d'export (1:JSON;2:ASCII;3:EXCEL;4:WORD)
/G1: Alias du premier groupe de destinataires
/G2: Alias du deuxieme groupe de destinataires
/DSN: Chaîne de connexion
/SERVER: Nom du site

C:\WINDOWS\system32>
```

The second step consists in importing the JSON file containing the migrated transactions (see section *Manual Import*).

Use *stmtmigratefromsbe.vbs* available in **C:\Program Files\Common Files\xrt\Tasks** to launch the import of the migrated transactions file straight after its generation by the export processing.

- **/FILE**: path and name of the file to import
- **/WORKGROUP**: tenant name
- **/RPTFILE**: path and name of the report to generate

## Introduction

**Important!** The purging process is triggered 90 days after the transaction date of the migrated transactions.

You can modify this parameter before importing the migrated transactions. See the *Purge* section for more information.

## Account Groups

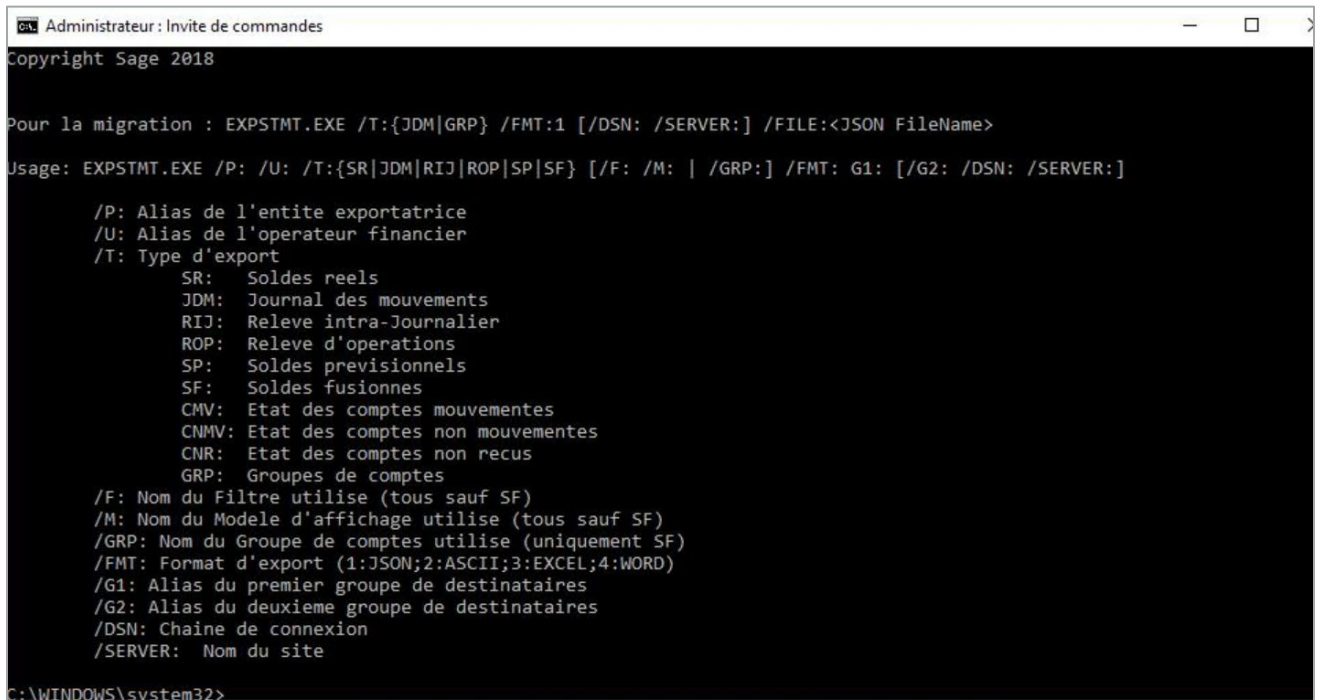
The migration process entails two steps.

The first one consists in exporting account groups from the database to migrate, which generates a JSON file.

For the migration, execute *EXPSTMT.exe* available in **C:\Program Files\Sage\Sage XRT Business Exchange**.

Here are the parameters specific to this transaction migration:

- **/FMT**: specify 1 (JSON).
- **/T**: specify GRP.
- **/FILE**: specify the name of the JSON file to generate.



```
Administrateur : Invite de commandes
Copyright Sage 2018

Pour la migration : EXPSTMT.EXE /T:{JDM|GRP} /FMT:1 [/DSN: /SERVER:] /FILE:<JSON FileName>

Usage: EXPSTMT.EXE /P: /U: /T:{SR|JDM|RIJ|ROP|SP|SF} [/F: /M: | /GRP:] /FMT: G1: [/G2: /DSN: /SERVER:]

/P: Alias de l'entite exportatrice
/U: Alias de l'operateur financier
/T: Type d'export
    SR: Soldes reels
    JDM: Journal des mouvements
    RIJ: Releve intra-Journalier
    ROP: Releve d'operations
    SP: Soldes previsionnels
    SF: Soldes fusionnes
    CMV: Etat des comptes mouvements
    CNMV: Etat des comptes non mouvements
    CNR: Etat des comptes non recus
    GRP: Groupes de comptes
/F: Nom du Filtre utilise (tous sauf SF)
/M: Nom du Modele d'affichage utilise (tous sauf SF)
/GRP: Nom du Groupe de comptes utilise (uniquement SF)
/FMT: Format d'export (1:JSON;2:ASCII;3:EXCEL;4:WORD)
/G1: Alias du premier groupe de destinataires
/G2: Alias du deuxieme groupe de destinataires
/DSN: Chaîne de connexion
/SERVER: Nom du site

C:\WINDOWS\system32>
```

The second step consists in importing the JSON file containing the migrating account groups, which requires the group creation right.

## Introduction

Use *StmtGrpImpBatch.vbs* in **C:\Program Files\Common Files\xrt\Tasks** with the arguments:

- **/FIL:** path and name of the file to import
- **/WORKGROUP:** tenant name
- **/RPTFILE:** path and name of the report to generate

**Note:** The exported file cannot be automatically imported.

# Imports

The import of statements can be launched automatically or manually for any statement type (account statements, intraday statements, etc.).

## Dematerialization

The files to be imported are bank statements.

- For Account Statements, the available formats are **AFB120**, **MT940**, **CAMT053** and **AEB43**.
- For Intraday Statements, the available formats are **MT942** and **CAMT052**.
- For Transaction Statements, the available formats are **AFB240** and **CAMT054**.
- For Status Statements, the available format is **Pain 002** (as of version 3).

**Note:** Each statement is converted into a JSON flow specific to each statement type through a processing located in **Sage Bank Format Library** (e.g.: MT940\_2\_NEXTBKMVT), before dematerialization into **Sage Common Services** database.

## Account File to Account Repository

Problems may arise from the reconciliation of the account number conveyed by the bank file and the account number as specified in **Sage XRT Business Exchange** repository. To avoid such problems, use the transcoding table: **ACCTFILE\_TO\_ACCTREF**. It draws correspondences between the account number conveyed by the bank file and the account number as specified in **Sage XRT Business Exchange** repository.

**Example:** In an MT940 file, tag 25 contains the string AGRIFRPP98271827182 which corresponds to the account number FR7611111222228271827182 in **Sage Business Exchange** repository.

### Manual Import

Select the **Statements Import** menu and the **Job creation** function.

The screenshot shows a web application interface for creating a job for importing statements. At the top, there is a navigation bar with links: Accueil, Relevés de compte, Relevés intraday, Relevés d'opération, Groupes, Reporting, and Importation des relevés (which is highlighted). Below the navigation bar, the main heading is 'Importation des relevés - Création d'un job'. On the left, there is a sidebar with two options: 'Création d'un job' (selected) and 'Suivi d'un job'. The main content area contains a large dashed box for file upload with the text 'Essayez de déposer le fichier ici ou cliquez pour sélectionner le fichier à télécharger.' Below this box are three dropdown menus: 'Mode d'importation :\*' (set to 'Erreur'), 'Type de relevé :\*' (set to 'Relevé de compte'), and 'Format de relevé :\*' (set to 'AFB120'). At the bottom, there are two checked checkboxes: 'Contrôle de continuité' and 'Contrôle d'intégrité'.

Click within the frame to open the file explorer and select the bank file to import.

Select an import mode: **Error, Add, Replace**.

Specify the **Statement Type**, then its format.

For the **Account Statement** type, two checking options are available:

- Integrity Check
- Continuity Check

Click the **Send** button, a **Job identifier** is then assigned.

The screenshot shows a green success message box with a checkmark icon on the left. The text inside the box reads: 'Votre demande a été prise en compte sous l'identifiant de Job suivant : 7A9529B0-DA0D-4E2D-A381-5E4EB294EBE2.'

### Integrity Check

During the account statement processing, the closing balance on transaction date is checked: it must be equal to the opening balance on transaction date.

When integrity has been breached, the statement is rejected with the reason: error during integrity check.

## Imports

### Continuity Check

During the account statement processing, the following elements are checked:

- The continuity of dates, ensuring that the opening date of the statement to import corresponds to, or comes after the date of the last known closing balance. Otherwise, the statement is rejected for **contrôle\_continuity\_error 1**.
- The continuity of balances, ensuring that the last known closing balance corresponds to the opening balance of the statement to import. Otherwise, the statement is rejected for **contrôle\_continuity\_error 3**.
- The absence, in the database and for the account, of transactions which transaction date corresponds to, or comes after the date of the closing balance of the statement to import. Otherwise, the statement is rejected for **contrôle\_continuity\_error 2**.

### Import Modes

This option enables the definition of the import task: **Error** (default), **Add**, **Replace**. All the following situations and outcomes involve the pre-existence of a statement within the database for the account and its currency.

In **Error** mode:

- An account statement which opening balance date corresponds to the opening balance date of the statement to import. In this case, the statement is rejected.
- An intraday statement with the same creation date and time as the creation date and time of the statement to import. In this case, the statement is rejected.
- A transaction statement with the same creation date and time as the creation date and time of the statement for the transaction code to import. In this case, the statement is rejected.
- A status statement with the creation date and time coming from the same entity. In this case, the statement is rejected.

In **Replace** mode in the following situations:

- An account statement which opening and closing conditions (date and balance) are identical to the same conditions of the statement to import. In this case, the first statement is destroyed (balances and transactions) and replaced by the newly imported statement.
- An intraday statement with the same creation date as the creation date of the statement to import. In this case, the statement found is destroyed (transactions) and replaced by the newly imported statement.
- A transaction statement with the same creation date and time as the creation date and time of the statement for the transaction code to import. In this case, the statement found is destroyed and replaced by the newly imported statement.



## Imports

In **Add** mode in the following situations:

- An account statement which opening balance date corresponds to the opening balance date of the statement to import. In this case, the statement found is completed with the transactions of the imported statement and the closing balance is not recalculated.
- An intraday statement with the same creation date as the creation date of the statement to import. In this case, the statement found is completed with the transactions of the imported statement.
- A transaction statement with the same creation date and time as the creation date and time of the statement for the transaction code to import. In this case, the statement found is completed with the transactions of the imported statement.

## Result

Select the **Statements Import** menu and the **Job monitoring** function.

To view the result of the import processing, enter the corresponding **Job ID** and click the **Send** button.

The screenshot shows the 'Importation des relevés - Suivi d'un job' page in the Sage XRT Business Exchange. The page has a dark header with the Sage logo and navigation links. Below the header, there's a breadcrumb trail: Accueil > Relevés de compte > Relevés intraday > Relevés d'opération > Importation des relevés. The main content area has a title 'Importation des relevés - Suivi d'un job'. On the left, there's a sidebar with 'Création d'un job' and 'Suivi d'un job'. The 'Suivi d'un job' section is active, showing a form with a label 'Id Job :', a text input field containing '7A9529B0-DA0D-4E2D-A381-5E4EB294EBE2', and a blue 'Envoyer' button.

The JSON file contains the result with the report file encoded in base64 (file node). This file is edited in the **Result Flow** section.

The screenshot shows two sections of the Sage XRT Business Exchange interface. The top section, 'Flux résultat', displays a JSON object with an 'error' field (description: '', number: 0) and a 'file' field containing a long base64-encoded string. The bottom section, 'Décodage du fichier', displays a JSON object with a 'statement\_list' array containing one statement object (ibanaccountid: 'FR76300040000100000000000136', statementid: '1', status: 'created'), and 'nbrstmtcreated': '1' and 'nbrstmtrejected': '0'.

## Imports

The **File decoding** section enables you to decode the file node of the **Result Flow**. This is a JSON flow specifying, for each statement, the linked account number, the statement ID, the statement status as well as the number of statements created and rejected.

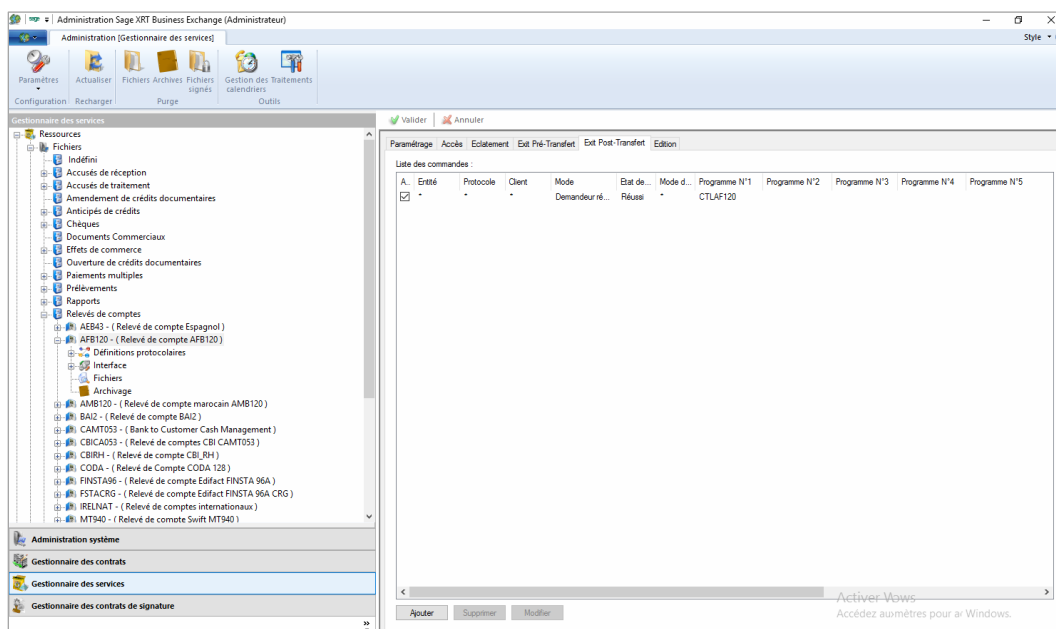
**Note:** In partial mode, for a file containing several statements, when one of the statements is rejected during the check process, the others continue with their processing.

## Automatic Import

### Post-Transfer Exit

The import of the received statement files ((broken down in the database) can be automated through the post transfer exit provided on the corresponding file service, in the **Service Manager** on **Sage XRT Business Exchange**.

Example for the file service of **Account statements – AFB120**:



**Note:** **CAMT052 Intraday Statements** service does not belong to the standard delivery and has no post-transfer exit.

## SXBFL Processing

If there is no post-transfer exit, the bank file information can be dematerialized through the **FORMAT\_2\_DB** processing available in the corresponding project.

**Example:** **Pain002\_2\_DB** processing in the **XMLB2C** project for the status statements dematerialization

## Imports

### VBS

Use *stmtimp.vbs* available in **C:\Program Files\Common Files\xrt\Tasks** to launch the import in batch mode.

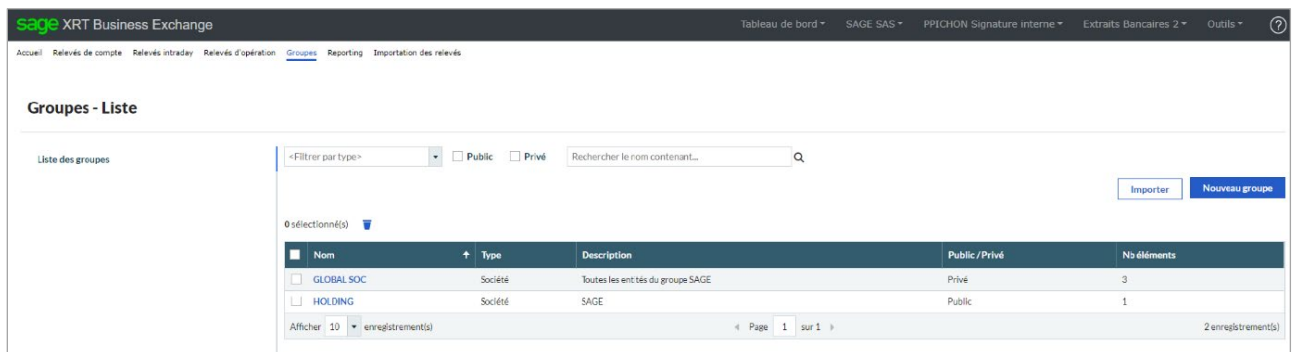
- **/FILE:** path and name of the file to import
- **/WORKGROUP:** tenant name
- **/RPTFILE:** path and name of the report to generate

## Groups

# Groups

The group concept enables the fusion of data. Groups consist of companies, banks or accounts and gather all their data.

Select the **Groups** menu and the **Group List** function.



Nom	Type	Description	Public/Privé	No éléments
GLOBAL SOC	Société	Toutes les entités du groupe SAGE	Privé	3
HOLDING	Société	SAGE	Public	1

The table lists the existing and authorized groups.

**Important!** Only the group's creator can modify or delete it.

You can filter the group list by **Type** (company groups, bank groups or account groups), by **Public** or **Private** feature and by **Name**.

## Creation

To create groups, click the **Add Group** button.



Création d'un groupe

Nom\*

Description

Type de groupe\*

☒ Public ☐ Privé ?

Enregistrer Annuler

Specify a group **Name**: this mandatory name must be unique.

Add a **Description** to complete the group identification.

Select the Group Type: **Company**, **Bank** or **Account**.

Specify **Public** or **Private**: public groups are available to all users; private groups are available only to the user who created them.

## Groups

Création d'un groupe

Nom\*

Description

Type de groupe\*

Société

Public Privé ?

0 sélectionné(s)

Société

Enregistrer Annuler

According to the selected type, click the *plus* icon. Another window appears to define the elements of the group.

Ajout d'une société

Société

ENT1 - ENTITE 1

ENT2 - ENTITE 2

SAGE - SAGE SAS

Enregistrer Annuler

For the **Company** group type, the available elements include all entities, except for the financial institutions registered in **Sage XRT Business Exchange** for which you have access to one account at least. The list displays the alias and description of the available entities.

For the **Bank** group type, the available elements include all the financial institutions registered in **Sage XRT Business Exchange** for which you have access to one account at least. The list displays the BIC code of the available banks.

For the **Account** group type, the available elements include all the accounts registered in **Sage XRT Business Exchange** to which you have access. The list displays the available local account numbers. This list can be filtered by company, bank, and currency.

**Note:** For the potential multi-currency accounts (account currency specified after the local account number), the list only displays the local account number section with no specification of the currency.

## Groups

Select the elements you want for the group and click **Save** to link them to the group.

**Création d'un groupe**

Nom\*  
Groupe 1

Description  
Groupe sociétés FR

Type de groupe\*  
Société ☒ Public ☐ Privé ?

0 sélectionné(s)

- ☒ Société
- ☐ ENT1 - ENTITE 1
- ☐ SAGE - SAGE SAS
- ☐ ENT2 - ENTITE 2

**Enregistrer** **Annuler**

The selected elements are displayed on screen.

To add another element, click the *plus* icon.

To delete an element, select it and click the *bin* icon.

Then click the **Save** button to save the group and its content.

## Modification

**Important!** Only the group's creator can modify it.

To modify one group, click on its description from the group list.

**Modification du groupe HOLDING**

Nom\*  
HOLDING

Description  
SAGE

Type de groupe\*  
Société ☒ Public ☐ Privé ?

0 sélectionné(s)

- ☒ Société
- ☐ SAGE - SAGE SAS

**Enregistrer** **Annuler**

You cannot change the **Name** nor the **Group Type**.

The content of the group can be modified by adding (*plus* icon) or by removing (selection and *bin* icon) elements.



## Groups

Then click the **Save** button to save your group modifications.

## Deletion

**Important!** Only the group's creator can delete it.

To delete a group, select it from the group list and click the *bin* icon.

# Account Statements

This menu provides you with a view of all the balances for the accounts you have access to. So, you can view the actual or forecast balances, individually or as a pool, by bank or by set up group, as well as the transactions of the imported statements.

## Options

You can use options to:

- Display balances by bank or directly by account when viewing account balances
- Access the details of the displayed balances
- Include intraday transactions into the calculation of forecast balances
- Apply the default criteria on the transaction list

To set up these options, select the **Account Statements** menu, then the **Options** function.

Specify your preferences and click **Save**.

## Balances

Select the **Account Statements** menu, then the **Balances** function.

According to your options, you can view the balance list by bank (grouping of accounts with the same currency and linked to a same bank) or the balance list by account with the same currency.

### Balances on Transaction Date by Bank

The **Balances on Transaction Date** tab presents the list of all the banks for which you have access to one account at least and there has been import of account statements, or intraday statements if selected.

## Account Statements

This list can be filtered by:

- Bank BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Balance Type: Debit or Credit

Banks are identified through their BIC.

One single bank may appear several times in the list, if all the accounts linked to it do not have the same currency.

The number of the accounts linked to the bank for a given currency is specified in the **Nber of accounts** column.

BIC banque - Devise de compte	Nom banque	Nbre de comptes	Solde final au	Mouvements du 14/04	Solde final au 13/04
BNPPFRPP - EUR	BNP Paribas	1	1 410,00 EUR	0,00 EUR	1 410,00 EUR
SOGEFRPP - EUR	Société Générale	2	1 165,00 EUR	0,00 EUR	1 165,00 EUR

The default list presents the closing balances on *D* (today) and *D-1* (yesterday), as well as the total of transactions with *D* as transaction date.

The *calendar* field in the **Closing Balance** column header enables you to modify the date to go back in time and view the balance at that moment. The sum of the transactions with this new date as their transaction, date is updated, along with the balance of the day before.

Click a **BIC** to view the balance of the accounts linked to this bank and on the currency (specified after the BIC).

## Account Statements

### History

Click the *calendar* icon after the **Bank BIC - Account Currency** of a bank to access the history of balances on Transaction Date for this currency.

**Relevés de compte - Soldes par banque - Historique en date d'opération**

BIC banque : Devise de compte : BNPFRFP - EUR  
Nom banque : BNP Paribas

Période : Aucune

Date de solde final	Nbre de comptes	Solde final	Variation
07/04/2020	1	1 410.00 EUR	820.00 EUR
06/04/2020	1	590.00 EUR	20.00 EUR
03/04/2020	1	570.00 EUR	900.00 EUR
02/04/2020	1	-330.00 EUR	-400.00 EUR
01/04/2020	1	70.00 EUR	-280.00 EUR

Afficher : 10 enregistrement(s) Page 1 sur 1 5 enregistrement(s)

For each date of received statement, the history of balances on transaction date presents:

- The number of accounts linked to this bank on this date
- The Closing Balance on Transaction Date on this date
- The variation of the balance compared with the previous balance

Debit Balances are displayed in red.

You can filter the viewing period with a dedicated criterion. Use the **Period** dropdown list to select one of the following options:

- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

## Account Statements

Additional criteria are available from the **Search** button.

Recherche

☐ Date de solde final :

Du

Au

16/04/2020

16/04/2020

☐ Solde final :

De

A

Rechercher

Annuler

To enable a filtering criterion, select the corresponding option and specify its characteristics. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.

The grey section above the balance list recaps the potential criteria applied. The **Delete** button enables you to delete the criteria.

Sage XRT Business Exchange

Tableau de bord • SAGE SAS • PPSCHON Signature Interne • Extraits Bancaires 2 • Outils • ?

Accueil

Relevés de compte

Relevés intraday

Relevés d'opération

Groupes

Reporting

Importation des relevés

< Retour

Relevés de compte - Soldes par banque - Historique en date d'opération

Soldes

Soldes fusionnés

Mouvements

Options

BNP banque - Devise de compte

BNP Paribas

BNPPFRPP - EUR

BNP Paribas

Période

Aucune

Rechercher

Critères de recherche appliqués

Solde final de 500 EUR à 600 EUR inclus

Effacer

Date de solde final	Nbre de comptes	Solde final	Variation
06/04/2020	1	590,00 EUR	20,00 EUR
03/04/2020	1	570,00 EUR	900,00 EUR

Afficher

10

enregistrement(s)

< Page

1

sur 1 >

2 enregistrement(s)

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## Balances on Transaction Date by Account

To access the list of balances on Transaction Date by account, you can click the bank in the list by bank or set up this direct access as a favorite option.

### List

This list presents all the **Balances on Transaction Date** for all the accounts you have access to and for which there has been import of account statements, or intraday statement, if selected.

## Account Statements

This list can be filtered by:

- Bank BIC if the account display is a customized option
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Balance Type: Debit or Credit

Numéro de compte local - Devise	Libellé	Entité	Solde final au	Mouvements du 07/04	Solde final au 06/04	Mouvements du 06/04 et du 07/04
300030000200000000000000113 - EUR	Compte 113	SAGE	1 030,00 EUR	230,00 EUR	900,00 EUR	
300030000200000000000000210 - EUR	Compte 210	ENT1	235,00 EUR	0,00 EUR	135,00 EUR	

The default list displays the closing balances on *D* (today) and *D-1* (yesterday) as well as the total of transactions with *D* as transaction date. Click the *magnifier* icon to access the transactions with one of the viewed dates as transaction date. The n/a mention (not applicable) means there is no transaction with one of these dates as transaction date.

The *calendar* field in the **Closing Balance** column header enables you to modify the date to go back in time and view the balance at that moment. The sum of the transactions with this new date as their transaction date, is updated, along with the balance of the day before.



## Account Statements

The **Help on calculations** option is available if you selected it in your options. When it is selected, the *info.* icon appears next to each balance. Click this icon to view the calculation details.

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## History

Click the *calendar* icon after the **Local Account Number - Currency** to access the history of balances on Transaction Date for this account and its currency.

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For each date of received statement, the history of balances on transaction date presents:

- The Closing Balance on Transaction Date on this date
- The variation of the balance compared with the previous balance
- Access to the statement transactions for this date

The *info.* icon appears when the **Help on calculations** option has been selected.

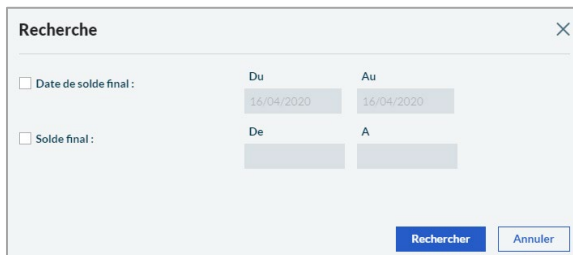
## Account Statements

Debit Balances are displayed in red.

You can refine the display of balances by selecting an option from the **Period** dropdown list.

- **None** (default): all the existing balances are listed.
- Today
- Last 7 days
- Last 30 days
- Last 12 months
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

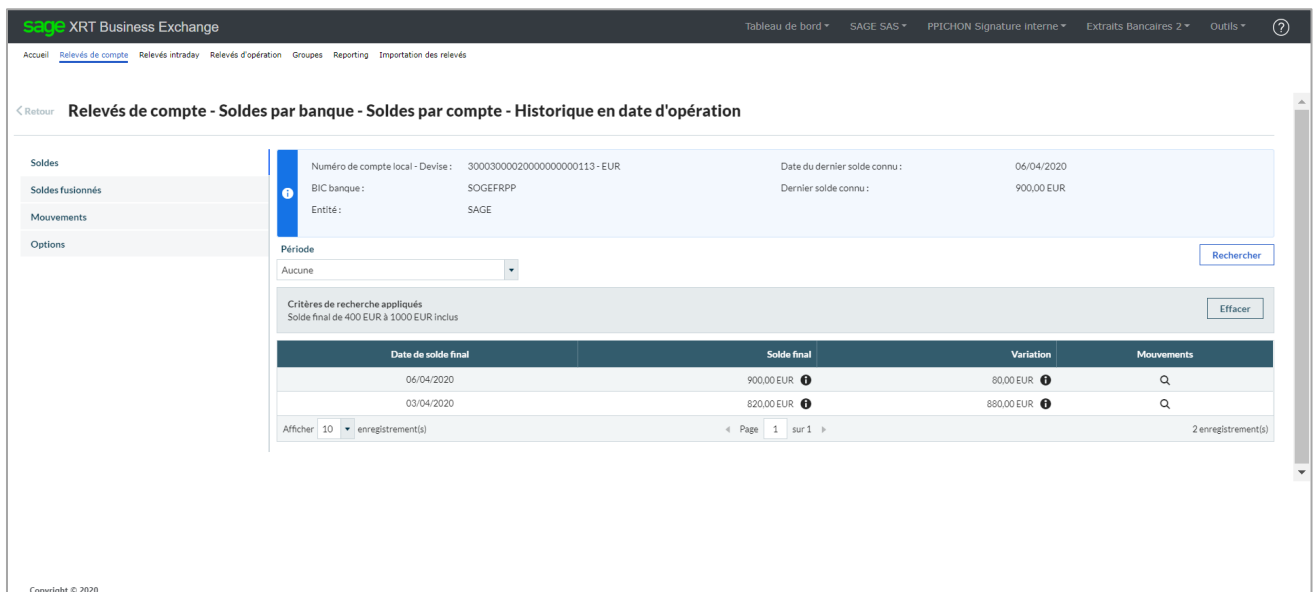
Additional criteria are available from the **Find** button.



The 'Recherche' dialog box contains two sections. The first section, 'Date de solde final', has a 'Du' field with '16/04/2020' and an 'Au' field with '16/04/2020'. The second section, 'Solde final', has a 'De' field and an 'A' field, both empty. At the bottom right are 'Rechercher' and 'Annuler' buttons.

To enable a filtering criterion, select the corresponding option and specify its characteristics. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.

The grey section above the balance list recaps the potential criteria applied. The **Delete** button enables you to delete the criteria.



The interface shows the 'Relevés de compte' section. A sidebar on the left has 'Soldes' selected. The main area displays account details: 'Numéro de compte local - Devise: 30003000020000000000113 - EUR', 'BIC banque: SOGEFRPP', 'Entité: SAGE', 'Date du dernier solde connu: 06/04/2020', and 'Dernier solde connu: 900,00 EUR'. Below this is a 'Période' dropdown set to 'Aucune' and a 'Rechercher' button. A grey summary bar shows 'Critères de recherche appliqués' and 'Solde final de 400 EUR à 1000 EUR inclus', with an 'Effacer' button. A table follows with columns: 'Date de solde final', 'Solde final', 'Variation', and 'Mouvements'.

Date de solde final	Solde final	Variation	Mouvements
06/04/2020	900,00 EUR ⓘ	80,00 EUR ⓘ	Q
03/04/2020	820,00 EUR ⓘ	880,00 EUR ⓘ	Q

At the bottom, it says 'Afficher 10 enregistrement(s)' and 'Page 1 sur 1'. A footer note says '2 enregistrement(s)'.

## Account Statements

### Access to Transactions

Click the *magnifier* icon in the last column to access the history of transactions with one of the viewed dates as transaction date.

The **Account Number**, **Bank** and **Entity**, as well as the last known balance and its date are recapped in the table header.

The screenshot shows the 'Relevés de compte' (Account Statements) interface. On the left, there's a sidebar with 'Soldes', 'Soldes fusionnés', 'Mouvements', and 'Options'. The main area displays account details: 'Numéro de compte local - Devise : 30004000010000000000136 - EUR', 'BIC banque : BNPPFRPP', 'Entité : SAGE', 'Date du dernier solde connu : 15/09/2020', and 'Dernier solde connu : -330,00 EUR'. Below this, there are filters for 'Période (date de valeur)' (set to 'Aucune'), 'Montant' (set to '0,00'), and search criteria for 'Référence' and 'Libellé'. A table titled 'Critères de recherche appliqués' shows transactions from 14/09/2020 to 15/09/2020. The table has columns: Référence, Montant, Date d'opération, Date de valeur, Type, Batch / Nb trn, Libellé, Autres infos, and Détails Batch. The transactions listed are: REF ENDTOEND 3 (-400,00 EUR, 15/09/2020), REF ENDTOEND 1 (20,00 EUR, 14/09/2020), and REF ENDTOEND 2 (-300,00 EUR, 14/09/2020). All are 'Virement de trésorerie'.

Référence	Montant	Date d'opération	Date de valeur	Type	Batch / Nb trn	Libellé	Autres infos	Détails Batch
REF ENDTOEND 3	-400,00 EUR	15/09/2020	15/09/2020	Virement de trésorerie [...]	Non / 1	OPERATION 1 15092020	?	n/a
REF ENDTOEND 1	20,00 EUR	14/09/2020	14/09/2020	Virement de trésorerie [...]	Non / 1	OPERATION 1 14092020	?	n/a
REF ENDTOEND 2	-300,00 EUR	14/09/2020	14/09/2020	Virement de trésorerie [...]	Non / 1	OPERATION 2 14092020	?	n/a

This list can be filtered by:

- **Value Date Period**
- **Amount** (range or exact number)
- **Transaction type** (Received SEPA Transfer, Issued Direct Debits, etc.)
- **Direction (Debit or Credit)**
- **Reference**
- **Description**

These last criteria, **Reference** and **Description** enable you to search the Batch and Transaction levels to find the element.

You can also check the **Other Info.** or **Batch Details** columns for more results.

The transaction dates of the listed transactions are recapped as applied criteria.

Transactions are then displayed as a table presenting their main characteristics.

The **Amount** column may display a *question mark* icon which gives access to additional info.

## Account Statements

If the transaction is a batch one, the number of transactions is specified in the **Batch/Nber of trn** column: click the *magnifier* icon in the **Batch Details** to access the list of the transactions included in the batch.

You can access the elements that are not in the table by clicking the icon in the **Other Info.** column.

### Adjustment of Balances on Transaction Date

You can adjust the balance on transaction date for an account you can access, if needed.

From the list of balances on transaction date by account, select the account and use the **Actions** button. Select **Adjust balance**: the following window is displayed.

Correction du solde en date d'opération du compte  
30003000020000000000113 - EUR

Solde actuel en date d'opération du 06/04/2020 : 900,00 EUR  
Solde prévisionnel en date d'opération du 06/04/2020 : 1 030,00 EUR

Nouveau solde en EUR\* : 900,00  
Nouveau solde prévisionnel en EUR : 1 030,00

Montant du mouvement exceptionnel de correction de solde : 0,00 EUR  
Libellé du mouvement\* :

Annuler

The last known actual balance and the last known forecast balance on transaction date are displayed (dates and amounts).

Specify the adjusted balance in the **New balance** field.

The new forecast balance and the amount of the exceptional adjustment transaction are updated according to your input.

You may add a **Description** for this exceptional transaction.

This process automatically generates a transaction with the following characteristics:

- The transaction date of the last known actual balance
- No Value Date
- The amount corresponding to the difference between the last known actual balance and the adjusted balance
- The reference: **Exceptional Adjustment Transaction of balances on transaction date**
- The description if you specified one

## Account Statements

This transaction is linked to the account statement which closing balance date is the date of the last known actual balance.

Click **Save** to keep the modifications or **Cancel** to quit the correction. A confirmation message then appears.

## Initializing Balances on Value Date

To access and use the management function for value balances, you must initialize the value balance of each account.

If it is not in the account statement file (only with CAMT053), this balance must be specified in the transcoding table: **RIB\_BIC\_OWNER\_AVBAL**.

**Important!** The balance to be initialized is the closing balance on Initialization Date.

Specify:

- The local account number (if not specified) in the **LOCALACCOUNTID** column
- The value \* means *All Accounts*. During the bank statement import, the \* value has not been used, then the local account number for the bank statements are automatically created.
- Currency ISO Codes corresponding to the account currency in the **ACCOUNTCURRENCY** column
- Signed amount of value balance in the initialized account currency in the **AVAILABLEBALANCE** column
- Date of the initialized value date in **YYYY-MM-DD** ISO format in the **AVAILABLEBALDATE** column

## Balances on Value Date by Bank

The **Balances on Value Date** tab presents the list of all the banks for which you have access to one account at least and there has been import of account statements, or intraday statements if selected.

This list can be filtered by:

- Bank BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Balance Type: Debit or Credit

Banks are identified through their BIC.

One single bank may appear several times in the list if all the accounts linked to it do not have the same currency.

## Account Statements

The **Nber of accounts** column displays the number of accounts linked to a bank for a given currency.

The screenshot shows the 'Relevés de compte - Soldes par banque' page in Sage XRT Business Exchange. It includes a sidebar with 'Soldes', 'Soldes fusionnés', 'Mouvements', and 'Options'. The main area has filters for 'Filtrer par BIC banque', 'Nom de banque contenant...', 'Numéro de compte local contenant...', and 'Filtrer par type de solde'. Below these are tabs for 'Soldes en date d'opération' and 'Soldes en date de valeur'. The table below shows closing balances for two banks: BNP Paribas and Société Générale, with columns for BIC, currency, bank name, number of accounts, final balance as of 16/04/2020, movements from 16/04, and final balance as of 15/04.

BIC banque - Devise de compte	Nom banque	Nbre de comptes	Solde final au	Mouvements du 16/04	Solde final au 15/04
BNPPFRPP - EUR	BNP Paribas	1	1 060,00 EUR	0,00 EUR	1 060,00 EUR
SGEFRPP - EUR	Société Générale	2	1 165,00 EUR	0,00 EUR	1 165,00 EUR

Page 1 sur 1

The default list presents the closing balances on *D* (today) and *D-1* (yesterday) as well as the total of transactions with *D* as value date.

The *calendar* field in the **Closing Balance** column header enables you to modify the date to go back in time and view the balance at that moment. The sum of the transactions with this new date as their transaction date, is updated, along with the balance of the day before.

Click the **BIC** to view the balance of the accounts linked to this bank and on the currency (specified after the BIC).

## History

Click the *calendar* icon after the **Bank BIC - Account Currency** of a bank to access the history of balances on Transaction Date for this currency.

The screenshot shows the 'Relevés de compte - Soldes par banque - Historique en date de valeur' page. It includes a sidebar with 'Soldes', 'Soldes fusionnés', 'Mouvements', and 'Options'. The main area has filters for 'BIC banque - Devise de compte', 'Nom banque', and 'Période'. Below these is a table showing the history of closing balances for BNP Paribas (BNPPFRPP - EUR) from 01/04/2020 to 07/04/2020, with columns for date, number of accounts, final balance, and variation.

Date de solde final	Nbre de comptes	Solde final	Variation
07/04/2020	1	1 060,00 EUR	820,00 EUR
06/04/2020	1	240,00 EUR	20,00 EUR
03/04/2020	1	220,00 EUR	600,00 EUR
02/04/2020	1	-380,00 EUR	20,00 EUR
01/04/2020	1	-400,00 EUR	-400,00 EUR

Page 1 sur 1



## Account Statements

For each value date, the history of balances on value date presents:

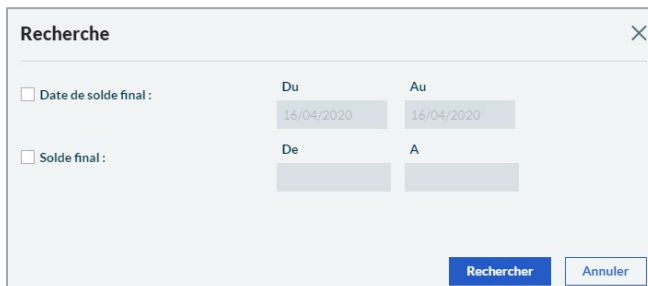
- The number of accounts linked to this bank on this date
- The Closing Balance on Value Date on this date
- The variation of the balance compared with the previous balance

Debit Balances are displayed in red.

You can filter the viewing period with a dedicated criterion. Use the **Period** dropdown list to choose one of the following options:

- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

Additional criteria are available from the **Find** button.

A dialog box titled "Recherche" with a close button (X) in the top right corner. It contains two sections for filtering. The first section, "Date de solde final :", has a checkbox and two date pickers labeled "Du" and "Au", both showing "16/04/2020". The second section, "Solde final :", has a checkbox and two text input fields labeled "De" and "A". At the bottom right, there are two buttons: "Rechercher" (highlighted in blue) and "Annuler".

Recherche		×
<input type="checkbox"/> Date de solde final :	Du	Au
	16/04/2020	16/04/2020
<input type="checkbox"/> Solde final :	De	A
		Rechercher Annuler

To enable a filtering criterion, select the corresponding option and specify the value for this criterion. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.

## Account Statements

The grey section above the balance list recaps the potential criteria applied. The **Delete** button enables you to delete the criteria.

**Sage XRT Business Exchange**

Tableau de bord • SAGE SAS • PICHON Signature interne • Extraits Bancaires 2 • Outils • ?

Accueil • Relevés de compte • Relevés intraday • Relevés d'opération • Groupes • Reporting • Importation des relevés

< Retour **Relevés de compte - Soldes par banque - Historique en date de valeur**

**Soldes**

**Soldes fusionnés**

**Mouvements**

**Options**

BIC banque - Devise de compte BNPPFRPP - EUR  
Nom banque BNP Paribas

Période  
Aucune

Rechercher

Critères de recherche appliqués  
Solde final de 10 EUR à 1988 EUR Inclus

Effacer

Date de solde final	Nbre de comptes	Solde final	Variation
07/04/2020	1	1 060,00 EUR	820,00 EUR
06/04/2020	1	240,00 EUR	20,00 EUR
03/04/2020	1	220,00 EUR	600,00 EUR

Afficher 10 enregistrement(s) < Page 1 sur 1 > 3 enregistrement(s)

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## Balances on Value Date by Account

To access the list of balances on value date by account, you can click the bank in the list by bank or set up this direct access as a favorite option.

### List

This list presents the balances on value date for all the accounts you have access to one account at least and there has been import of account statements, or intraday statements if selected.

This list can be filtered by:

- Bank BIC if the account display is a customized option
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Balance Type: Debit or Credit

## Account Statements

The default list presents the closing balances on *D* (today) and *D-1* (yesterday) as well as the total of transactions with *D* as value date.

The screenshot shows the Sage XRT Business Exchange interface. The main menu includes 'Accueil', 'Relevés de compte', 'Relevés intraday', 'Relevés d'opération', 'Groupes', 'Reporting', and 'Importation des relevés'. The breadcrumb trail is 'Retour Relevés de compte - Soldes par banque - Soldes par compte'. The left sidebar has 'Soldes', 'Soldes fusionnés', 'Mouvements', and 'Options'. The main area shows filters for 'BIC banque : SOGEFRPP' and search fields for 'Libellé de compte contenant...' and 'Numéro de compte local contenant...'. Below the filters, there are tabs for 'Soldes en date d'opération' and 'Soldes en date de valeur'. The table displays account data for 08/04/2020, with columns for 'Numéro de compte local - Devise', 'Libellé', 'Entité', 'Solde final au', 'Mouvements du 08/04', 'Solde final au 07/04', and 'Mouvements du 07/04 et du 08/04'. The table shows two accounts: 'Compte 113 SAGE' and 'Compte 210 ENT1'. The 'Compte 113 SAGE' row shows a balance of 1030,00 EUR and movements of 0,00 EUR. The 'Compte 210 ENT1' row shows a balance of 135,00 EUR and movements of 0,00 EUR. The table also includes a 'Page 1 sur 1' indicator and a '2 enregistrement(s)' count.

Click the *magnifier* icon to access the transactions with one of the viewed dates as value date. The n/a mention (not applicable) means there is no transaction with one of these dates as value date.

The *calendar* field in the **Closing Balance** column header enables you to modify the date to go back in time and view the balance at that moment. The sum of the transactions with this new date as their transaction date, is updated, along with the balance of the day before.

The **Help on calculations** option is available if you selected it in your options. When this is selected, the *info* icon appears next to each balance. Click this icon to view the calculation details.

The screenshot shows the Sage XRT Business Exchange interface with the date changed to 16/04/2020. The main area shows the same filters and tabs as the previous screenshot. The table displays account data for 16/04/2020, with columns for 'Numéro de compte local - Devise', 'Libellé', 'Entité', 'Solde final au', 'Mouvements du 16/04', 'Solde final au 15/04', and 'Mouvements du 15/04 et du 16/04'. The table shows two accounts: 'Compte 113 SAGE' and 'Compte 210 ENT1'. The 'Compte 113 SAGE' row shows a balance of 1030,00 EUR and movements of 0,00 EUR. The 'Compte 210 ENT1' row shows a balance of 135,00 EUR and movements of 0,00 EUR. A tooltip is displayed over the 'Compte 113 SAGE' row, showing the calculation: 'Solde final prévisionnel obtenu à partir du solde final du relevé en date d'opération du 06/04/2020 (135,00 EUR) additionné des intradays (0,00 EUR) en date d'opération jusqu'au 16/04/2020 inclus'. The tooltip also includes a 'Page 1 sur 1' indicator and a '2 enregistrement(s)' count.

## Account Statements

### History

Click the *calendar* icon after the **Bank BIC - Account Currency** of a bank to access the history of balances on Transaction Date for this currency.

Date de solde final	Solde final	Variation	Mouvements
07/04/2020	1 030,00 EUR	130,00 EUR	Q
06/04/2020	900,00 EUR	80,00 EUR	Q
03/04/2020	820,00 EUR	870,00 EUR	Q
02/04/2020	-50,00 EUR	50,00 EUR	Q
01/04/2020	-100,00 EUR	-100,00 EUR	Q

For each value date, the history of balances on value date presents:

- The Closing Balance on Value Date on this date
- The variation of the balance compared with the previous balance
- Access to the transactions with this value date

The *info.* icon appears when the **Help on calculations** option has been selected.

Debit Balances are displayed in red.

You can filter the viewing period with a dedicated criterion. Use the **Period** dropdown list to choose one of the following options:

- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

## Account Statements

Additional criteria are available from the **Find** button.

**Recherche** ✕

☐ Date de solde final :  

Du

Au

16/04/2020

16/04/2020

☐ Solde final :  

De

A

Rechercher

Annuler

To enable a filtering criterion, select the corresponding option and specify the value for this criterion. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.

The grey section above the balance list recaps the potential criteria applied. The **Delete** button enables you to delete the criteria.

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Tableau de bord • SAGE SAS • PPICHON Signature interne • Extraits Bancaires 2 • Outils • ?

Accueil

Relevés de compte

Relevés intraday

Relevés d'opération

Groupes

Reporting

Importation des relevés

Retour

Relevés de compte - Soldes par banque - Soldes par compte - Historique en date de valeur

Soldes

Soldes fusionnés

Mouvements

Options

1

Numéro de compte local - Devise : 300030000200000000000000113 - EUR

Date d'initialisation du solde : 29/02/2020

BIC banque : SOGEFRPP

Dernier solde initialisé : 0,00 EUR

Entité : SAGE

Période

Aucune

Rechercher

Critères de recherche appliqués

Solde final de 50 EUR à 100 EUR inclus

Effacer

Date de solde final	Solde final	Variation	Mouvements
Afficher 10 enregistrement(s)	« Page 1 sur 1 »		0 enregistrement(s)

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## Account Statements

### Access to Transactions

Click the *magnifier* icon in the last column to access the history of transactions with one of the viewed dates as transaction date.

**Relevés de compte - Soldes par banque - Soldes par compte - Mouvements des relevés**

Numéro de compte local - Devise : 3000400001000000000136 - EUR  
BIC banque : BNPPFRPP  
Entité : SAGE  
Date du dernier solde connu : 24/04/2020  
Dernier solde connu : -330,00 EUR

Période (date de valeur) : Aucune  
Montant non signé de :  
à :  
Q

< Filtrer par signe du mouvement >  
< Filtrer par type du mouvement >

Référence (niveau batch inclus) contenant...  
Libellé (niveau batch inclus) contenant...  
Q

Rechercher

Critères de recherche appliqués  
Date d'opération du 23/04/2020 au 24/04/2020 inclus

Référence	Montant	Date d'opération	Date de valeur	Type	Batch / N° trn	Libellé	Autres infos	Détails Batch
REF ENDTOEND 3	-400,00 EUR	24/04/2020	23/04/2020		Non / 1	OPERATION 1 05032020	?	n/a
REF ENDTOEND 1	20,00 EUR	23/04/2020	22/04/2020	Virement de trésorerie [...]	Non / 1	OPERATION 1 04032020	?	n/a
REF INSTRUCTION 2	-300,00 EUR	23/04/2020	24/04/2020	Virement de trésorerie [...]	Non / 1	OPERATION 2 04032020	?	n/a

Afficher 10 enregistrements(s)  
Page 1 sur 1  
3 enregistrements(s)

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The **Account Number**, **Bank** and **Entity**, as well as the last known balance and its date are recapped in the table header.

Here are the available filter criteria:

- Period of Value Date
- Amount Range (in absolute value or not signed)
- Transaction Type (Received SEPA Transfer, Issued Direct Debit, etc.)
- Direction (Debit/Credit)
- Reference
- Description

These last criteria, **Reference** and **Description** enable you to search the Batch and Transaction levels to find the element.

You can also check the **Other Info.** or **Batch Details** columns for more results.

The transaction dates of the listed transactions are recapped as applied criteria.

Transactions are then displayed as a table presenting their main characteristics.

The **Amount** column may display a *question mark* icon which gives access to additional info.

If the transaction is a batch one, the number of transactions is specified in the **Batch/Nber of trn** column: click the *magnifier* icon in the **Batch Details** to access the list of the transactions included in the batch.

## Account Statements

You can access the elements that are not in the table by clicking the icon in the **Other Info.** column.

### Adjustment of Balances on Value Date

If needed, you can adjust the balance on value date for the accounts you have access to.

From the list of balances on value date by account, select the account and use the **Actions** button. Select **Adjust balance**: the following window is displayed.

The screenshot shows a window titled "Correction du solde en date de valeur du compte" with a close button (X) in the top right corner. Below the title is the account number "30004000010000000000136 - EUR". The window contains the following fields and values:

Solde actuel en date de valeur du 01/01/0001 :	1 060,00 EUR
Nouveau solde en EUR*	<input type="text" value="1 065,00"/>
Montant du mouvement exceptionnel de correction de solde :	5,00 EUR
Libellé du mouvement*	<input type="text" value="Ajustement solde en valeur"/>

At the bottom right, there are two buttons: "Enregistrer" (blue) and "Annuler" (light blue).

The date and amount of the last balance on value date are displayed.

Specify the adjusted balance in the **New balance** field.

The amount of the exceptional adjustment transaction is recalculated.

You may add a **Description** for this exceptional transaction correction.

This process automatically generates a transaction with the following characteristics:

- The transaction date of the last known actual balance
- No Value Date
- The amount corresponding to the difference between the last known actual balance and the adjusted balance
- The reference: **Exceptional Adjustment Transaction of balances on value date**
- The description if you specified one

Click **Save** to keep the modifications or **Cancel** to quit the correction. A confirmation message appears before the adjustment transaction is saved.

## Pool Balances

Pool Balances use existing groups.

**Note:** Groups can be public or private. If it is private, only the template creator can use it.

The contents of the setup group may vary depending on the elements you have access to.

## Account Statements

In the **Account Statements** menu, select the **Pool Balances** function.

### Balances on Transaction Date

The **Balances on Transaction Date** tab presents the list of all the groups for which you have access to one account at least and there has been import of account statements, or intraday statements if selected.

This list can be filtered by:

- Groups (public or private)
- Bank BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Balance Type: Debit or Credit

One single group may appear several times in the list if all the accounts linked to it do not have the same currency.

The number of accounts linked to a group for a given currency is specified in the **Nber of accounts** column.

Group	Nbre de comptes	Solde final au	Mouvements du	Solde final au
GLOBAL SOC - EUR	3	17/04/2020	17/04	16/04
		2 575,00 EUR	0,00 EUR	2 575,00 EUR
HOLDING - EUR	2	2 440,00 EUR	0,00 EUR	2 440,00 EUR

The default list presents the closing balances on *D* (today) and *D-1* (yesterday) as well as the total of transactions with *D* as transaction date.

Click the **Group** name to view the balance of the accounts linked to this group and on the currency specified next to the group name.

See the section *Balances on Transaction Date by Account*.



## Account Statements

### History

Click the *calendar* icon after the **Group** of a bank to access the history of balances on transaction date for this currency.

**Sage XRT Business Exchange**

Accueil Relevés de compte Relevés intraday Relevés d'opération Groupes Reporting Importation des relevés

Tableau de bord SAGE SAS PPICHON Signature Interne Extraits Bancaires 2 Outils ?

< Retour Relevés de compte - Soldes fusionnés - Historique en date d'opération

Soldes

Soldes fusionnés

Mouvements

Options

Groupe HOLDING - EUR

Période

Aucune

Rechercher

Date de solde final	Nbre de comptes	Solde final	Variation
07/04/2020	2	2 440,00 EUR	950,00 EUR
06/04/2020	2	1 490,00 EUR	100,00 EUR
03/04/2020	2	1 390,00 EUR	1 780,00 EUR
02/04/2020	2	-390,00 EUR	-500,00 EUR
01/04/2020	2	110,00 EUR	-240,00 EUR

Afficher 10 enregistrement(s)

Page 1 sur 1

5 enregistrement(s)

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For each date of received statements, the history of balances on transaction date presents:

- The number of accounts linked to this bank on this date
- The Closing Balance on Transaction Date on this date
- The variation of the balance compared with the previous balance

Debit Balances are displayed in red.

You can filter the viewing period with a dedicated criterion. Use the **Period** dropdown list to choose one of the following options:

- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

## Account Statements

Additional criteria are available from the **Find** button.

Recherche

☐ Date de solde final :

Du

Au

16/04/2020

16/04/2020

☐ Solde final :

De

A

Rechercher

Annuler

To enable a filtering criterion, select the corresponding option and specify the value for this criterion. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.

The grey section above the balance list recaps the potential criteria applied. The **Delete** button enables you to delete the criteria.

**Sage XRT Business Exchange**

Accueil | Relevés de compte | Relevés intraday | Relevés d'opération | Groupes | Reporting | Importation des relevés

Tout le monde | Tableau de bord | SAGE SAS | PPICHON Signature Interne | Extraits Bancaires 2 | Outils

## Relevés de compte - Soldes fusionnés - Historique en date d'opération

< Retour

Soldes	Groupe HOLDING - EUR	
Soldes fusionnés	Période	
Mouvements	Aucune	<button>Rechercher</button>
Options	Critères de recherche appliqués Solde final de 500 EUR à 1000 EUR inclus <button>Effacer</button>	
Date de solde final	Nbre de comptes	Solde final
06/04/2020	2	1 490,00 EUR
03/04/2020	2	1 390,00 EUR
Afficher 10 enregistrement(s)		Page 1 sur 1
		2 enregistrement(s)

## Balances on Value Date

**Note:** To access and use the management function for value balances, you must initialize the value balance of each account. See the section *Adjustment of Balances on Value Date*.

The **Balances on Value Date** tab presents the list of all the groups for which you have access to one account at least and there has been import of account statements, or intraday statements if selected.

## Account Statements

This list can be filtered by:

- Groups (public or private)
- Bank BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Balance Type: Debit or Credit

One single group may appear several times in the list if all the accounts linked to it do not have the same currency.

The number of accounts linked to a group for a given currency is specified in the **Nber of accounts** column.

**Relevés de compte - Soldes fusionnés**

Filters: <Filtrer par groupe>, <Filtrer par BIC banque>, Nom de banque contenant..., Numéro de compte local contenant..., <Filtrer par type de solde>

Tabs: Soldes en date d'opération, Soldes en date de valeur

Groupe	Nbre de comptes	Solde final au	Mouvements du 17/04	Solde final au 16/04
GLOBAL SOC - EUR	3	2 575,00 EUR	0,00 EUR	2 575,00 EUR
HOLDING - EUR	2	2 440,00 EUR	0,00 EUR	2 440,00 EUR

Afficher 10 enregistrement(s) Page 1 sur 1 2 enregistrement(s)

The default list presents the closing balances on *D* (today) and *D-1* (yesterday) as well as the total of transactions with *D* as value date.

The *calendar* field in the **Closing Balance** column header enables you to modify the date to go back in time and view the balance at that moment. The sum of the transactions with this new date as their transaction date, is updated, along with the balance of the day before.

Click the **Group** name to view the balance of the accounts linked to this group and on the currency specified next to the group name.

See the section *Balances on Value Date by Account*.

## Account Statements

### History

Click the *calendar* icon after the **Group** of a bank to access the history of balances on transaction date for this currency.

**Relevés de compte - Soldes fusionnés - Historique en date de valeur**

Date de solde final	Nbre de comptes	Solde final	Variation
17/04/2020	2	2 095,00 EUR	5,00 EUR
07/04/2020	2	2 090,00 EUR	950,00 EUR
06/04/2020	2	1 140,00 EUR	100,00 EUR
03/04/2020	2	1 040,00 EUR	1 470,00 EUR
02/04/2020	2	-430,00 EUR	70,00 EUR
01/04/2020	2	-500,00 EUR	-500,00 EUR

Afficher: 10 enregistrements(s) Page 1 sur 1 6 enregistrements(s)

For each value date, the history of balances on value date presents:

- The number of accounts linked to this bank on this date
- The Closing Balance on Value Date on this date
- The variation of the balance compared with the previous balance

Debit Balances are displayed in red.

You can filter the viewing period with a dedicated criterion. Use the **Period** dropdown list to choose one of the following options:

- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)



## Account Statements

This list can be filtered by:

- Account-holding Entity
- Bank BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Transaction Direction: Debt or Credit
- Transaction Type (Received Transfers, Issued Direct Debits, etc.)
- Amount (range or exact number)
- Currency
- Transaction Date Period
- Value Date Period
- All or part of Description
- All or part of Reference

The **Period** dropdown lists present the following options:

- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

The **Balance Adjustment Transactions** dropdown list enables you to hide or show these transactions with the others or alone.

These last criteria, **Reference** and **Description** enable you to search the Batch and Transaction levels to find the element.

You can also check the **Other Info.** or **Batch Details** columns for more results.

Transactions are then displayed as a table presenting their main characteristics.

The **Amount** column may display a *question mark* icon which gives access to additional info.

If the transaction is a batch one, the number of transactions is specified in the **Batch/Nber of trn** column: click the *magnifier* icon in the **Batch Details** to access the list of the transactions included in the batch.

## Account Statements

You can access the elements that are not in the table by clicking the icon in the **Other Info.** column.

Additional criteria are available from the **Find** button.

## PDF Edition

You can generate a *PDF* document recapping the transactions' information.

Select the transactions you want in your *PDF* file and click the **Actions** button.

Select one of these options:

- **Generate global document** to create a unique file recapping all the information of the selected transactions.
- **Generate receipt** to create one file per transaction. This option enables to select up to ten transactions.

## BTC\_DESCRIPTION Transcoding Table

This table ensures the consistency of the coding system for the transaction types provided in the bank formats of account and intraday statements. BTC\_DESCRIPTION assigned an internal code on 12 characters depending on:

- Bank Code (part of the account number)
- Format Family (CAMT05\*, MT94\*) or Format (AFB120, AEB43)
- Transaction Direction
- Code as provided by this format

An internal code can have several correspondences.

The screenshot shows the Sage XRT Common Services interface. The top navigation bar includes 'Environnement', 'Transcodages', 'Droits', and 'Audits'. The main title is 'Correspondances dans les tables de transcodage'. On the left, there are tabs for 'Conception' and 'Correspondances'. The 'Conception' tab is active, showing a table titled 'BTC\_DESCRIPTION' with the subtitle 'Bank Transaction Codes Description'. The table has columns: BANKCODE (E), FORMAT (E), DIRECTION (E), BTC\_Local (E), BTC\_Domain (E), BTC\_Family (E), BTC\_SubFamily (E), and BTC\_Internal (S). The table contains 10 rows of data, each with a checkbox in the first column. The bottom of the table shows 'Afficher 10 enregistrement(s)' and 'Page 1 sur 33'. The footer includes '© 2019 The Sage Group plc, or his partners. All rights reserved. | Conditions d'utilisation | Informations légales' and the Sage logo.

	BANKCODE (E)	FORMAT (E)	DIRECTION (E)	BTC_Local (E)	BTC_Domain (E)	BTC_Family (E)	BTC_SubFamily (E)	BTC_Internal (S)
<input type="checkbox"/>	*	CAMT05*	*	*	ACTM	*	*	000100000000
<input type="checkbox"/>	*	CAMT05*	*	*	ACMT	MDOP	ADJT	000100010000
<input type="checkbox"/>	*	CAMT05*	*	*	ACMT	MCOP	ADJT	000100010000
<input type="checkbox"/>	*	AFB120	*	*	99	*	*	000100010000
<input type="checkbox"/>	*	MT94*	*	*	RTI	*	*	000100010001
<input type="checkbox"/>	*	MT94*	RD	*	BOE	*	*	000100010002
<input type="checkbox"/>	*	MT94*	RD	*	CLR	*	*	000100010006
<input type="checkbox"/>	*	MT94*	RC	*	CLR	*	*	000100010006
<input type="checkbox"/>	*	MT94*	RD	*	COL	*	*	000100010007
<input type="checkbox"/>	*	MT94*	RC	*	BOE	*	*	000100010002

## Account Statements

The descriptions for each internal code by bank are available in the *dts\_cibdesc.json* in **C:\Program Files\Common Files\xrt**.



# Intraday Statements

## Options (User Preferences)

You can define:

- Display balances by bank or directly by account
- Access the details of the displayed balances
- Default selection criteria apply to the transaction list

Select the **Intraday Statements** menu, then the **Options** function.

The screenshot shows the 'Relevés intraday - Options' configuration page in the Sage XRT Business Exchange interface. The page has a dark header with the Sage logo and navigation links. The main content area is titled 'Relevés intraday - Options' and contains a sidebar on the left with a tree view showing 'Soldes', 'Soldes fusionnés', 'Mouvements', and 'Options' (which is selected). The main area contains three checkboxes: 'Afficher l'aide pour le calcul des soldes', 'Afficher les soldes directement par compte', and 'Filtrer la liste des mouvements par :'. Below the third checkbox, there are five radio button options: 'Entité', 'BIC Banque', 'Période (date d'opération)', 'Période (date de valeur)', and 'Type de mouvement'. To the right of these options are five horizontal input fields. At the bottom left of the main area is an 'Enregistrer' button. The footer shows 'Copyright © 2020'.

Define your preferences and click **Save**.

## Forecast Balances

In the **Intraday Statements** menu, select the **Balances** function.

According to your options, you can view the balance list by bank (grouping of accounts with the same currency and linked to a same bank) or the balance list by account with the same currency, are displayed.

The displayed balances are balances on transaction date.

### By bank

By default, the list contains all the banks for which you have access to one account at least and there has been import of account statements, or intraday if selected.

## Intraday Statements

This list can be filtered by:

- Bank BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Balance Type: Debit or Credit

Banks are identified through their BIC.

One single bank may appear several times in the list if all the accounts linked to it do not have the same currency.

The number of the accounts linked to the bank for a given currency is specified in the **Nber of accounts** column.

BIC banque - Devise de compte	Nom banque	Nbre de comptes	Solde prévisionnel	Mouvements prévisionnels	Solde réel
BNPFRPP - EUR	BNP Paribas	1	490,00 EUR	820,00 EUR	-330,00 EUR
SOGFRPP - EUR	Société Générale	1	-273 977,77 EUR	1730,00 EUR	-275 707,77 EUR

Afficher 10 enregistrement(s) Page 1 sur 1 2 enregistrement(s)

The table displays the forecast balances by bank.

The calculation of forecast balance is based on the last known actual balance and the received intraday transactions with a transaction date later than the date of this last known actual balance.

The net total amount of intraday transactions appears in the **Forecast Transactions** column.

**Important!** You must import account statements before using Balances functions.

Click the **BIC** to view the balance of the accounts linked to this bank and on the currency (specified after the BIC).

## By Account

To access the list of balances on Transaction Date by account, you can click the bank in the list by bank or set up this direct access as a favorite option.

This list presents all the **Balances on Transaction Date** for all the accounts you have access to and for which there has been import of account or intraday statements.



## Intraday Statements

### Access to Transactions

Click the *magnifier* icon in the last column to access the list of with a transaction date later than the date of the last known actual balance.

**Sage XRT Business Exchange**

Tableau de bord SAGE SAS PPICHON Signature Interne Relevés Bancaires Outils

Accueil Relevés de compte Relevés intraday Groupes Reporting Exportation Importation Audit

< Retour Relevés intraday - Soldes par banque - Soldes par compte - Mouvements des relevés

**Soldes**

Numéro de compte local - Devise : 30004000010000000000136 - EUR  
BIC banque : BNPPFRPP  
Entité : SAGE

Date du dernier solde connu : 06/04/2020  
Dernier solde connu : 590,00 EUR  
Dernier solde prévisionnel connu en date du : 07/04/2020 09:00:00  
Solde prévisionnel en date d'opération : 1 410,00 EUR

Période (date de valeur) : Aucune Montant : 0,00

< Filtrer par signe du mouvement > < Filtrer par type du mouvement >

Référence (niveau batch inclus) contenant... Libellé (niveau batch inclus) contenant...

Rechercher

Critères de recherche appliqués  
Date d'opération du 06/04/2020 au 07/04/2020 inclus

Référence	Montant	Date d'opération	Date de valeur	Type	Batch / Nbr trn	Libellé	Autres infos	Détails Batch
CR030124EX18579	820,00 EUR	07/04/2020	07/04/2020		Non / 1			n/a

Afficher 10 enregistrement(s) Page 1 sur 1 1 enregistrement(s)

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The table header recaps the following: account number, bank, and entity, as well as the last known actual balance and its date, the forecast balance, and its date.

The following criteria are available:

- Period of Value Date
- Amount (range or exact number)
- Transaction Type (Received SEPA Transfer, Issued Direct Debit, etc.)
- Transaction Direction (Debit/Credit)
- Reference
- Description

These last criteria, **Reference** and **Description** enable you to search the Batch and Transaction levels to find the element.

You can also check the **Other Info.** or **Batch Details** columns for more results.

The transaction dates of the listed transactions are recapped as **applied criteria**.

Transactions are then displayed as a table presenting their main characteristics.

The **Amount** column may display a *question mark* icon which gives access to additional info.

If the transaction is a batch one, the number of transactions is specified in the **Batch/Nber of trn** column: click the *magnifier* icon in the **Batch Details** to access the list of the transactions included in the batch.

You can access the elements that are not in the table by clicking the icon in the **Other Info.** column.

### Pool Forecast Balances

Pool Forecast Balances use existing groups.

**Note:** Groups can be public or private. If it is private, only the creator can use it. The contents of the setup group may vary depending on the elements you have access to.

Select the **Intraday Statements** menu, then the **Pool Forecast Balances** function.

The default list includes all the groups for which you have access to one account at least and there has been import of account statements, or intraday statements if selected.

This list can be filtered by:

- Groups (public or private)
- Bank BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Balance Type: Debit or Credit

One single group may appear several times in the list if all the accounts linked to it do not have the same currency. The number of accounts linked to a group for a given currency is specified in the **Nber of accounts** column.

Groupe - Devise	Nbre de comptes	Solde prévisionnel	Mouvements prévisionnels	Solde réel
GLOBAL SOC - EUR	2	-273 467,77 EUR	2 550,00 EUR	-276 637,77 EUR

Click the **Group** name to view the balance of the accounts linked to this group and on the currency specified next to the group name.

See the section *Forecast Balances*.

### Forecast Transactions

Select the **Intraday Statements** menu, then the **Transactions** function.

## Intraday Statements

The default list includes all the transactions on the accounts to which you have access and for which there has been import of account statements.

**Relevés intraday - Mouvements**

Filters:

- Solides: <Filtrer par entité>
- Solides fusionnés: <Filtrer par BIC banque>
- Mouvements: Aucune
- Options: <Filtrer par signe du mouvement>, <Filtrer par type du mouvement>, <Filtrer par devise du mouvement>

Search fields: Nom de banque contenant..., Numéro de compte local contenant..., Référence (niveau batch inclus) contenant..., Libellé (niveau batch inclus) contenant...

Table:

Numéro de compte local	Devise	BIC banque	Entité	Référence	Montant	Date d'opération	Date de valeur	Type	Batch / Nb tm	Libellé	Autres infos	Détails Batch
3000400001000000000000136	EUR	BNPPFRPP	SAGE	CR030124EX918579	820,00 EUR	07/04/2020	07/04/2020	Non / 1				n/a

Page 1 sur 1

This list can be filtered by:

- Account-holding Entity
- Bank BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Transaction Direction: Debt or Credit
- Transaction Type
- **Amount** (range or exact number)
- Currency
- Transaction Date Period
- **Value Date Period**
- All or part of Description
- All or part of Reference

The **Period** dropdown lists present the following options:

- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**

## Intraday Statements

- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

These last criteria, **Reference** and **Description** enable you to search the Batch and Transaction levels.

You can also check the **Other Info.** or **Batch Details** columns for more results.

Transactions are then displayed as a table presenting their main characteristics.

The **Amount** column may display a *question mark* icon which gives access to additional info.

If the transaction is a batch one, the number of transactions is specified in the **Batch/Nber of trn** column: click the *magnifier* icon in the **Batch Details** to access the list of the transactions included in the batch.

You can access the elements that are not in the table by clicking the icon in the **Other Info.** column.

Additional criteria are available from the **Find** button.

## PDF Edition

You can generate a *PDF* document recapping the transactions' information.

Select the transactions you want in your *PDF* file and click the **Actions** button.

Select one of these options:

- **Generate global document** to create a unique file recapping all the information of the selected transactions.
- **Generate receipt** to create one file per transaction. This option enables to select up to ten transactions.

## BTC\_DESCRIPTION Transcoding Table

This table ensures the consistency of the coding system for the transaction types provided in the bank formats of account and intraday statements. **BTC\_DESCRIPTION** assigned an internal code on 12 characters depending on:

- Bank Code (part of the account number)
- Format Family (CAMT05\*, MT94\*)
- Transaction Direction
- Code as provided by this format

## Intraday Statements

An internal code can have several correspondences.

Table

BTC\_DESCRIPTION Bank Transaction Codes Description

Nouvelle correspondance

0 sélectionné(s)

BANKCODE (E)	FORMAT (E)	DIRECTION (E)	BTC_Local (E)	BTC_Domain (E)	BTC_Family (E)	BTC_SubFamily (E)	BTC_Internal (S)
<input type="checkbox"/> *	CAMT05*	*	*	ACTM	*	*	000100000000
<input type="checkbox"/> *	CAMT05*	*	*	ACMT	MDOP	ADJT	000100010000
<input type="checkbox"/> *	CAMT05*	*	*	ACMT	MCOP	ADJT	000100010000
<input type="checkbox"/> *	AFB120	*	*	99	*	*	000100010000
<input type="checkbox"/> *	MT94*	*	*	RTI	*	*	000100010001
<input type="checkbox"/> *	MT94*	RD	*	BOE	*	*	000100010002
<input type="checkbox"/> *	MT94*	RD	*	CLR	*	*	000100010006
<input type="checkbox"/> *	MT94*	RC	*	CLR	*	*	000100010006
<input type="checkbox"/> *	MT94*	RD	*	COL	*	*	000100010007
<input type="checkbox"/> *	MT94*	RC	*	BOE	*	*	000100010002

Afficher 10 enregistrement(s) Page 1 sur 33 321 enregistrement(s)

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You can access the descriptions for each internal code by bank in **dts\_cibdesc.json** in **C:\Program Files\Common Files\xrt**.



# Transaction Statements

## Options (User Preferences)

You can choose to:

- Display Statements by bank or display directly by account
- Display the Transactions pending for recording (**PDNG** status) in the transaction lists.
- Display the Information-type transactions (**INFO** status) in the transaction lists.
- Default selection criteria on the transaction list

Select the **Transactions Statements** menu, then the **Options** function.

Relevés d'opération - Options

Relevés

Relevés fusionnés

Opérations

Options

☒ Afficher les relevés directement par compte

☒ Prise en compte des opérations en attente de comptabilisation

☐ Prise en compte des opérations de type Information

☐ Filtrer la liste des opérations par :

☐ Entité

☐ BIC Banque

☐ Période (date de création du relevé)

☐ Période (date d'opération)

☐ Type de l'opération

☐ Statut de l'opération

Enregistrer

Define your preferences and click **Save**.

## Statements

### By bank

By default, the list contains all the banks for which you have access to one account at least and there has been import of transactions statements.

This list can be filtered by:

- Bank BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Transaction Type

Banks are identified through their BIC.

## Transaction Statements

One single bank may appear several times in the list if all the accounts linked to it do not have the same currency.

The number of the accounts linked to the bank for a given currency is specified in the **Nber of accounts** column.

Relevés

Relevés fusionnés

Opérations

Options

<Filtrer par BIC banque>

Nom de banque contenant...

Numéro de compte local contenant...

<Filtrer par type de l'opération>

BIC banque - Devise de compte	Nom banque	Nbre de comptes	Date de création	Types d'opération	Nb opérations	Total débit	Total crédit	Corr. Dom
BNPPFRPP - EUR	BNP Paribas	1	20/09/2020	1	1	-71,00 EUR	0,00 EUR	0
SGGEFRPP - EUR	Société Générale	1	03/09/2009	2	1	0,00 EUR	123,35 EUR	0

Afficher 10 enregistrement(s)
Page 1 sur 1
2 enregistrements

The table presents the following information per bank and on the date of the last received statement:

- Number of Transaction Types
- Number of Transactions
- Total of Debit Transactions
- Total of Credit Transactions
- Number of Identification Corrections

Click a **BIC** to view the transaction details for the accounts linked to this bank and on the currency (specified after the BIC).

## History

In the **Bank BIC - Account Currency** column, click the *calendar* icon after the bank code to access the history of the statements in the account currency.

Retour

Relevés d'opération - Relevés par banque - Historique

Relevés

Relevés fusionnés

Opérations

Options

1

BIC banque - Devise de compte

Nom banque

SOGEFRPP - EUR

Société Générale

Période

Aucune

Rechercher

Date de création	Nbre de comptes	Types d'opération	Nb opérations	Total débit	Total crédit	Corr. Dom
03/09/2009	1	2	1	0,00 EUR	123,35 EUR	0
02/09/2009	1	0	0	0,00 EUR	0,00 EUR	0

Afficher

10

enregistrement(s)

« Page

1

sur 1 »

2 enregistrement(s)

## Transaction Statements

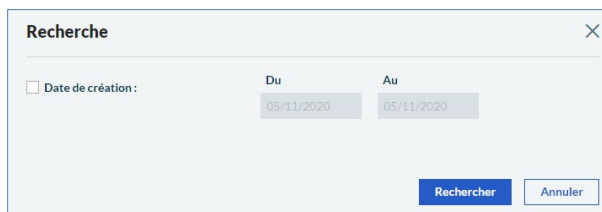
The history presents the following information for every received statement dates:

- Number of accounts linked to this bank
- Number of Transaction Types
- Number of Transaction
- Total of Debit Transactions
- Total of Credit Transactions
- Number of Identification Corrections

You can use a criterion on the viewing period. In the **Period** dropdown list, select one of the following options:

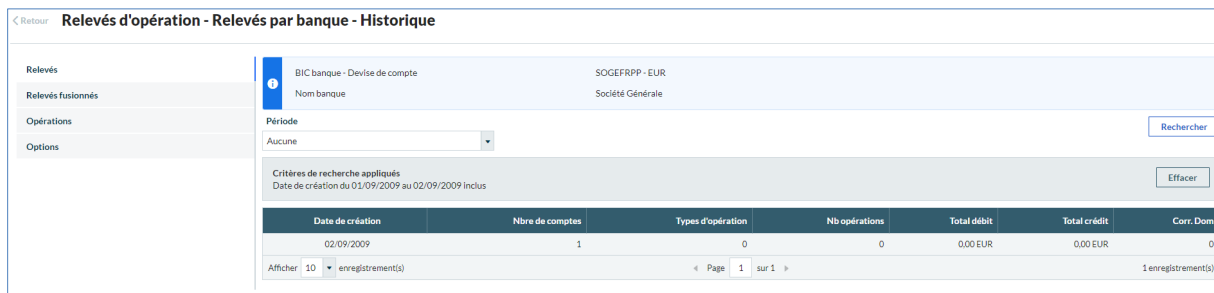
- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

Click **Find** to display more criteria.



A search dialog box titled 'Recherche' with a close button (X). It contains a checkbox for 'Date de création :'. Below it, there are two date input fields labeled 'Du' and 'Au', both containing the date '05/11/2020'. At the bottom right, there are two buttons: 'Rechercher' (Find) and 'Annuler' (Cancel).

To enable a filtering criterion, select the corresponding option and specify its characteristics. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.



A screenshot of the 'Relevés d'opération - Relevés par banque - Historique' page. The page has a sidebar on the left with options: 'Relevés', 'Relevés fusionnés', 'Opérations', and 'Options'. The main content area shows a search filter for 'BIC banque - Devise de compte' with the value 'SOGFRPP - EUR' and 'Nom banque' with the value 'Société Générale'. Below this, there is a 'Période' dropdown menu set to 'Aucune'. A 'Rechercher' button is on the right. Below the search criteria, there is a section 'Critères de recherche appliqués' with the text 'Date de création du 01/09/2009 au 02/09/2009 inclus' and an 'Effacer' button. A table displays the search results with columns: 'Date de création', 'Nbre de comptes', 'Types d'opération', 'Nb opérations', 'Total débit', 'Total crédit', and 'Corr. Dom'. The table shows one row for the date '02/09/2009' with 1 account, 0 operations, 0.00 EUR debit, 0.00 EUR credit, and 0 corrections. At the bottom, there is a pagination bar showing 'Page 1 sur 1' and '1 enregistrement(s)'. There are also buttons for 'Afficher' and '10' (likely for rows per page).

## Transaction Statements

The **Searching criteria applied** section above the statement list, recaps your filter choices. The **Delete** button enables you to delete the criteria.

## By Account

### List

To access the list of statements by account, click the bank from the list of statements by bank, or set up the direct access to this screen in your preferences.

This list presents all the statements for all the accounts you have access to and for which there has been import of transaction statements.

This list can be filtered by:

- Bank BIC if the account display is a customized option
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Transaction Type

Retour

Relevés d'opération - Relevés par banque - Relevés par compte

Relevés

Relevés fusionnés

Opérations

Options

< Filtrer par entité >

BIC banque : SOGEFRPP

Libellé de compte contenant...

Numéro de compte local contenant...

< Filtrer par type de l'opération >

Numéro de compte local - Devise	Libellé	Entité	Date de création	Types d'opération	Nb opérations	Total débit	Total crédit	Corr. Dom
300030000200000000000016 - EUR	Compte 016	SAGE	03/09/2009	2	1	0,00 EUR	123,35 EUR	0
Afficher 10 enregistrement(s)								

Page 1 sur 1

1 enregistrement(s)

The table presents the following information per account and on the date of the last received statement:

- Number of Transaction Types (access link to view the statement by transaction type)
- Number of Transactions (access link to the transaction list of the statement)
- Total of Debit Transactions
- Total of Credit Transactions
- Number of Identification Corrections

## Transaction Statements

### History

In the **Local Account Number- Currency** column, click the *calendar* icon after the account number to access the history of the statements in the account currency.

< Retour Relevés d'opération - Relevés par banque - Relevés par compte - Historique

Relevés

Relevés fusionnés

Opérations

Options

Numéro de compte local - Devise : 300030000200000000000016 - EUR

BIC banque : SOGEFRPP

Entité : SAGE

Période

Aucune

Rechercher

Date de création	Types d'opération	Nb opérations	Total débit	Total crédit	Corr. Dom
03/09/2009	2	1	0,00 EUR	123,35 EUR	0
02/09/2009	0	0	0,00 EUR	0,00 EUR	0

Afficher 10 enregistrements(s) < Page 1 sur 1 > 2 enregistrements(s)

The history presents the following information for every received statement date:

- Number of Transaction Types
- Number of Transaction
- Total of Debit Transactions
- Total of Credit Transactions
- Number of Identification Corrections

You can use a criterion on the viewing period. In the **Period** dropdown list, select one of the following options:

- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

Click **Find** to display more criteria.

Recherche

×

☐ Date de création : Du 05/11/2020 Au 05/11/2020

Rechercher

Annuler

## Transaction Statements

To enable a filtering criterion, select the corresponding option and specify its characteristics. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.

< Retour Relevés d'opération - Relevés par banque - Relevés par compte - Historique

Relevés

Relevés fusionnés

Opérations

Options

1

Numéro de compte local - Devise : 300030000200000000000016 - EUR  
BIC banque : SOGEFRPP  
Entité : SAGE

Période  
Aucune

Critères de recherche appliqués  
Date de création du 03/09/2009 au 03/09/2009 inclus

Rechercher

Effacer

Date de création	Types d'opération	Nb opérations	Total débit	Total crédit	Corr. Dom
03/09/2009	2	1	0,00 EUR	123,35 EUR	0

Afficher 10 enregistrement(s) < Page 1 sur 1 > 1 enregistrement(s)

The **Searching criteria applied** section above the statement list, recaps your filter choices. The **Delete** button enables you to delete the criteria.

## Access to Transaction Types

Click the number in the **Transaction Type** column to access the list of the transaction types for the statement.

< Retour Relevés d'opération - Relevés par banque - Relevés par compte - Types d'opération

Relevés

Relevés fusionnés

Opérations

Options

1

Numéro de compte local - Devise : 300030000200000000000016 - EUR  
BIC banque : SOGEFRPP  
Entité : SAGE

Date de création du relevé : 03/09/2009  
Total débit : 0,00 EUR  
Total crédit : 123,35 EUR

Correction Domiciliation : 0  
Types d'opération : 2  
Nb d'opérations : 1

<Filtrer par type de l'opération>

Type de l'opération	Nb opérations	Montant total
Palements   Virements reçus   Virement SEPA reçu	1	123,35 EUR
Palements   Prélèvements reçus	0	0,00 EUR

Afficher 10 enregistrement(s) < Page 1 sur 1 > 2 enregistrement(s)

Above the list, an informational section displays the main characteristics of the statement.

The number of transactions and the transaction total are specified for each transaction type.

To access the transaction list for a specific type, click the corresponding link in the **Nber of transactions** column.

You can filter by Transaction Type.

**Note:** You can filter a certain type by selecting it in the **<Filter by transaction type>** dropdown list.

## Transaction Statements

### Access to Transactions

Click the number in the **Nber of transactions** column to access the transaction list for the statement.

The screenshot shows the 'Relevés d'opération' interface. At the top, there's a navigation bar with 'Retour' and 'Relevés d'opération - Relevés par banque - Relevés par compte - Opérations des relevés'. Below this is a sidebar with 'Relevés', 'Relevés fusionnés', 'Opérations', and 'Options'. The main area contains a form with filters: 'Numéro de compte local - Devise' (300030000200000000000016 - EUR), 'Date de création du relevé' (03/09/2009), 'Correction Domiciliation' (0), 'BIC banque' (SOGFRPP), 'Total débit' (0,00 EUR), 'Types d'opération' (2), 'Entité' (SAGE), 'Total crédit' (123,35 EUR), and 'Nb d'opérations' (1). There are also search filters for 'Période (date d'opération)', 'Montant', and 'Statut'. Below the filters is a table with columns: 'Type de l'opération', 'Référence', 'Montant', 'Statut', 'Date d'opération', 'Batch / Nb trn', 'Libellé', 'Autres infos', and 'Détails Batch'. The table contains one row: 'Virement SEPA reçu [...]', 'EZE ID', '123,35 EUR', 'En attente de comptabilisation', '02/11/2020', 'Non / 1', and 'n/a'. At the bottom, there's a pagination bar showing 'Page 1 sur 1' and '1 enregistrement(s)'.

Above the list, an informational section displays the main characteristics of the statement.

The list of the transactions and their information are presented in a table.

**Note:** The **Amount** column may display a *question mark* icon which gives access to additional info.

If the transaction is a batch one, the number of transactions is specified in the **Batch/Nber of trn** column. Click the *magnifier* icon in the **Batch Details** to access the list of the transactions included in the batch.

You can access the elements that are not in the table by clicking the icon in the **Other Info.** column.

Click **Find** to display more criteria.

### Consolidated Statements

The default list includes all the groups for which you have access to one account at least and there has been import of transaction statements.

This list can be filtered by:

- Group (public or private)
- BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Transaction Type

One single group may appear several times in the list if all the accounts linked to it do not have the same currency.

## Transaction Statements

The number of accounts linked to a group for a given currency is specified in the **Nber of accounts** column.

Relevés

Relevés fusionnés

Opérations

Options

<Filtrer par groupe>

<Filtrer par BIC banque>

Nom de banque contenant...

Q

Numéro de compte local contenant...

Q

<Filtrer par type de l'opération>

Groupe - Devise	↑	Nbre de comptes	Date de création	Types d'opération	Nb opérations	Total débit	Total crédit	Corr. Dom
AUDIT - EUR	📅	1	20/09/2020	1	1	-71,00 EUR	0,00 EUR	0
GLOBAL SOC - EUR	📅	1	20/09/2020	1	1	-71,00 EUR	0,00 EUR	0

Afficher

10

enregistrement(s)

< Page

1

sur 1 >

2 enregistrements(s)

Click the name of the **Group** to display the transaction statements for the accounts linked to this group and to the corresponding currency.

See the section *Statements by account*.

## History

In the **Group - Currency** column, click the *calendar* icon after the group name for the bank to access the history of the statements in the account currency.

The history presents the following information for every received statement date the following information:

- Number of Transaction Types
- Number of Transaction
- Total of Debit Transactions
- Total of Credit Transactions
- Number of Identification Corrections



## Transaction Statements

You can use a criterion on the viewing period. In the **Period** dropdown list, select one of the following options:

- **None** (default): all the existing balances are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

Click **Find** to display more criteria.

Recherche

☐ Date de création :

Du

Au

05/11/2020

05/11/2020

Rechercher

Annuler

To enable a filtering criterion, select the corresponding option and specify its characteristics. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.

The **Searching criteria applied** section above the statement list, recaps your filter choices. The **Delete** button enables you to delete the criteria.

## Transactions

In the **Transaction Statements** menu, the **Transactions** tab presents all the transactions on all the accounts you have access to and for which there have been transaction statements imports.

Relevés d'opération - Opérations

Relevés

Relevés fusionnés

Options

Options

< Filtrer par entité >

< Filtrer par BIC banque >

Nom de banque contenant...

Numéro de compte local contenant...

Période (date de création du relevé)

Période (date d'opération)

Montant

Aucune

Aucune

0,00

< Filtrer par signe de l'opération >

< Filtrer par type de l'opération >

< Filtrer par devise de l'opération >

Reference (niveau batch inclus) contenant...

Libellé (niveau batch inclus) contenant...

Rechercher

Numéro de compte local	Devise	BIC banque	Entité	Référence	Montant	Date de création du relevé	Date d'opération	Type	Batch / N° lot	Libellé	Autres infos	Détails Batch
30003000020000000000000016	EUR	SOGEFRPP	SAGE	EZE IO DU DO POUR OP [...]	123,35 EUR	01/09/2009	01/09/2009	Virement SEPA req [...]	Non / 1	POUR RELEVEMENT DE LA [...]		n/a
30003000020000000000000016	EUR	SOGEFRPP	SAGE	EZE OPEZ DU DO Y	789,65 EUR	01/09/2009	01/09/2009	Virement SEPA req [...]	Non / 1	913546		n/a
30004000020000000000000016	EUR	BNPPFRPP	SAGE	REPRE	3 400 000,00 EUR	31/10/2013	31/10/2013	Virement de trésorerie [...]	Non / 1			n/a

Afficher 10

enregistrement(s)

Page 1 sur 1

0 enregistrement(s)

## Transaction Statements

This list can be filtered by:

- Account-holding Entity
- BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- Direction: Debit or Credit
- Transaction Type
- Amount (range or exact number)
- Currency
- Statement Creation Period
- Transaction Date Period
- All or part of Description
- All or part of Reference

The dropdown lists for **Period (statement creation date)** and **Period (transaction date)** comprise the following options:

- **None** (default): all the known transactions are listed.
- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week** (Monday to Sunday)
- **This month** (from the 1<sup>st</sup> to the 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> or 31<sup>st</sup> depending on the month)
- **This year** (from 1st January to 31st December)

The criteria **Reference** and **Description** enable you to search the **Batch** and **Transaction** levels to find the element.

You can also check the **Other Info.** or **Batch Details** columns for more results.

The list of the transactions and their main characteristics are presented in a table.

**Note:** The **Amount** column may display a *question mark* icon which gives access to additional info.

## Transaction Statements

If the transaction is a batch one, the number of transactions is specified in the **Batch/Nber of trn** column. Click the *magnifier* icon in the **Batch Details** to access the list of the transactions included in the batch.

You can access the elements that are not in the table by clicking the icon in the **Other Info.** column.

Click **Find** to display more criteria.

## PDF Edition

You can generate a *PDF* document recapping the information on transactions.

Select the transactions you want in your *PDF* file and click the **Actions** button.

Select one of these options:

- **Generate global document** to create a unique file recapping all the information of the selected transactions.
- **Generate receipt** to create one file per transaction. This option enables to select up to ten transactions.

## BTC\_DESCRIPTION Transcoding Table

This table ensures the consistency of the coding system for the transaction types provided in the bank formats of transaction statements. BTC\_DESCRIPTION assigned an internal code on 12 characters depending on the following data:

- Bank Code (part of account number)
- Format Family (CAMT05\* or AFB120)
- Transaction Direction
- Code as provided by the format

## Transaction Statements

An internal code can have several correspondences.

**sage** XRT Common Services

Unipay - PPKCHON

Environnement Transcodages Droits Audits

### Correspondances dans les tables de transcodage

Conception

Correspondances

Table  
BTC\_DESCRIPTION Bank Transaction Codes Description

Nouvelle correspondance

0 sélectionné(s)

BANKCODE (E)	FORMAT (E)	DIRECTION (E)	BTC_Local (E)	BTC_Domain (E)	BTC_Family (E)	BTC_SubFamily (E)	BTC_Internal (S)
<input type="checkbox"/> *	CAMT05*	*	*	ACTM	*	*	000100000000
<input type="checkbox"/> *	CAMT05*	*	*	ACMT	MDOP	ADJT	000100010000
<input type="checkbox"/> *	CAMT05*	*	*	ACMT	MCOP	ADJT	000100010000
<input type="checkbox"/> *	AFB120	*	*	99	*	*	000100010000
<input type="checkbox"/> *	MT94*	*	*	RTI	*	*	000100010001
<input type="checkbox"/> *	MT94*	RD	*	BOE	*	*	000100010002
<input type="checkbox"/> *	MT94*	RD	*	CLR	*	*	000100010006
<input type="checkbox"/> *	MT94*	RC	*	CLR	*	*	000100010006
<input type="checkbox"/> *	MT94*	RD	*	COL	*	*	000100010007
<input type="checkbox"/> *	MT94*	RC	*	BOE	*	*	000100010002

Afficher 10 enregistrement(s) Page 1 sur 33 321 enregistrement(s)

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sage

**Note:** The descriptions for each internal code by bank are available in the **mts\_cibdesc.json** in **C:\Program Files\Common Files\XRT**.

## Status Statements

### Options (User Preferences)

You can choose to:

- Display last file status by bank only, or display directly all the received file statuses
- Display last remittance status by bank only, or display directly all the received remittance statuses
- Display the received transaction statuses
- Default selection criteria on the list of statuses by level (File, Remittance, Transaction)

Select the **Status Statements** menu, then the **Options** function.

Relevés de statut - Options

Fichiers

Remises

Transactions

Options

☐ Afficher uniquement le dernier statut de fichier par banque

☐ Filtrer les fichiers par :

☐ BIC banque

☐ Période (date de statut)

☐ Statut

☐ Afficher uniquement le dernier statut de remise par banque

☐ Filtrer les remises par :

☐ BIC banque

☐ Période (date de statut)

☐ Statut

☐ Filtrer les transactions par :

☐ BIC banque

☐ Période (date de statut)

☐ Statut

Enregistrer

Define your preferences and click **Save**.

## File Statuses

### List of the Known File Statuses

This list comprises all the file statuses contained in the status statements and which have been imported.

## Status Statements

This list can be filtered by:

- BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- Status
- All or part of Initial file reference
- Status Date Period

Banks are identified through their BIC.

BIC banque	Nom banque	Id relevé	Référence fichier d'origine	Statut	Date de statut	Remises	Transactions
BNPPFRPP	BNP Paribas	API-2009156/023/1	ABC/060928/CCT001	Refusé	09/06/2009	1	2
SOGEFRPP	Société Générale	IPA-2009156/023/1	DEF/060928/CCT001	Refusé	10/06/2009	1	2
SOGEFRPP	Société Générale	IPA-2009156/023/1	ABC/060928/CCT001	Refusé	09/06/2009	1	2

The list of the file statuses and the main characteristics of the initial file are presented in a table.

**Note:** The **Initial file reference** column may display an *info.* icon which gives access to additional info.

When available, the number of remittances and transactions for which the status is known is specified for each file.

## Access to File Remittance Statuses

Click the number in the **Remittances** column.

Id remise	Numéro de compte local - Devise	Titulaire du compte	Statut	Date d'exécution	Montant de contrôle	Transactions
122345	300003632145697456321145	SARL DUPONT et Fils	Partiellement accepté [...]	09/06/2009	187 654,32 EUR	2

## Status Statements

Above the list, an informational section displays the data: bank BIC, statement ID, initial file reference, status, and status date.

This list can be filtered by:

- All or part of Local Account Number
- All or part of Remittance Identifier
- Status
- Amount Range
- Execution Date Period

The list of the remittances and their information are presented in a table.

The last column displays the number of file's transactions for which the status is known.

## Access to File Transaction Statuses

In the list of file statuses or of remittance statuses, click the number specified in the **Transactions** column.

**Relevés de statut - Fichiers - Transactions**

**Summary:**

- BIC banque: BNPPFRPP
- Id relevé: API-2009156/023/1
- Référence fichier d'origine: ABC/060928/CCT001
- Statut: Refusé
- Date de statut: 09/06/2009

**Search filters:**

- Número de compte local contenant...
- Id remise contenant...
- Id transaction contenant...
- Libellé contenant...
- Montant: 0.00
- Période (date d'exécution): Aucune

**Table:**

Id transaction	Id remise	Número de compte local - Devise	Titulaire du compte	Statut	Date d'exécution	Montant	Autres Infos
ABC/ABC-13679/2006-09-15	abcdef12345	3000036321456987456321145	SARL DUPONT et Fils	Refusé - Coordonnées [...]	09/06/2009	30 000.00 EUR	1
ABC/987-AC/2006-09-27	abcdef12345	3000036321456987456321145	SARL DUPONT et Fils	Refusé - Identifiant [...]	09/06/2009	87 654.32 EUR	1

Afficher 10 enregistrement(s) Page 1 sur 1 2 enregistrement(s)

Above the list, an informational section displays the data: bank BIC, statement ID, initial file reference, status, and status date.

This list can be filtered by:

- All or part of Local Account Number
- All or part of Remittance Identifier
- All or part of Transaction Identifier
- All or part of Transaction Description
- Status
- Amount Range

## Status Statements

- Execution Date Period

The list of the transactions and their information are presented in a table.

## List of Last-Known File Statuses by Bank

This list comprises, for each bank, the last file status contained in the status statements and which have been imported.

This list can be filtered by:

- BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- Status
- All or part of Initial file reference
- Status Date Period

Banks are identified through their BIC.

BIC banque	Nom banque	Id relevé	Référence fichier d'origine	Statut	Date de statut	Remises	Transactions
BNPPFRPP	BNP Paribas	API-2009156/023/1	ABC/060928/CCT001	Refusé	09/06/2009	1	2
SOGEFRPP	Société Générale	IPA-2009156/023/1	DEF/060928/CCT001	Refusé	10/06/2009	1	2

Only the last file statuses and the main characteristics of the initial file are presented in a table.

**Note:** The **Initial file reference** column may display an *info* icon which gives access to additional info.

When available, the number of remittances and transactions for which the status is known is specified for each file in the corresponding column. Click this **Number** to view the details.



## Status Statements

### History of File Statuses by Bank

In the **Bank BIC** column, click the *calendar* icon after the BIC to display history for file statuses.

Id relevé	Référence fichier d'origine	Statut	Date de statut	Remises	Transactions
IPA-2009156/023/1	DEF/060928/CCT001	Refusé	10/06/2009	1	2
IPA-2009156/023/1	ABC/060928/CCT001	Refusé	09/06/2009	1	2

The history presents the following information for every received status date the following information:

- File identifier
- Initial file reference (the *info.* icon gives access to additional info)
- File Status
- Status Date
- Number of file's remittances for which the status is known
- Number of file's transactions for which the status is known

This list can be filtered by:

- Status
- All or part of Initial file reference
- Status Date Period

Click **Find** to display more criteria.

Recherche

☐ Origine contenant :

☐ Date de statut :

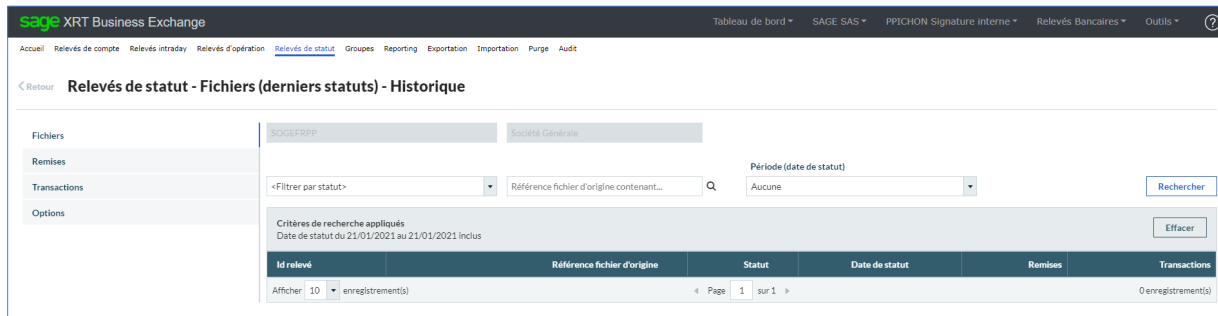
Du 21/01/2021 Au 21/01/2021

Rechercher Annuler

To enable a filtering criterion, select the corresponding option and specify its characteristics. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.

## Status Statements

The **Searching criteria applied** section above the list, recaps your filter choices. The **Delete** button enables you to delete the criteria.



Relevés de statut - Fichiers (derniers statuts) - Historique

Critères de recherche appliqués  
Date de statut du 21/01/2021 au 21/01/2021 inclus

Id relevé	Référence fichier d'origine	Statut	Date de statut	Remises	Transactions
Afficher 10 enregistrements(s)					

Page 1 sur 1

0 enregistrements(s)

## Remittance Statuses

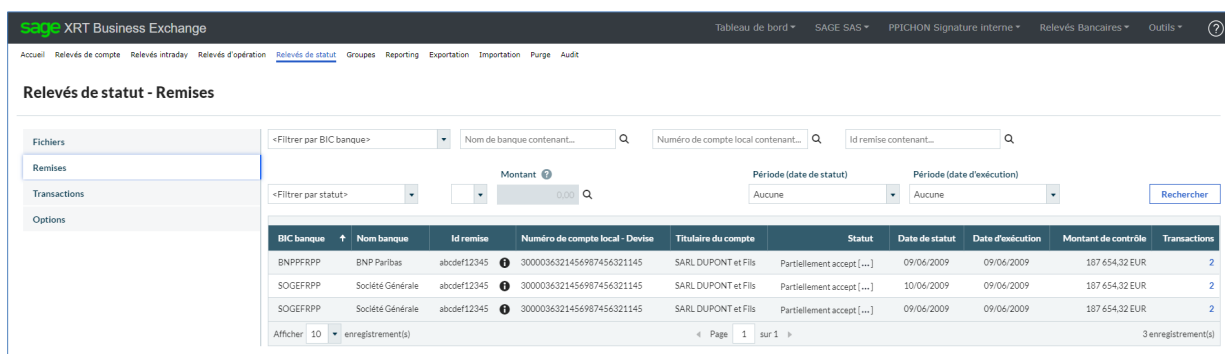
### List of the Known Remittance Statuses

This list comprises all the remittance statuses contained in the status statements and which have been imported.

This list can be filtered by:

- BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- All or part of Remittance Identifier
- Status
- Status Date Period
- Amount Range
- Execution Date Period

Banks are identified through their BIC.



Relevés de statut - Remises

Montant

Période (date de statut)

Période (date d'exécution)

BIC banque	Nom banque	Id remise	Número de compte local - Devise	Titulaire du compte	Statut	Date de statut	Date d'exécution	Montant de contrôle	Transactions
BNPFRPP	BNP Paribas	abdef12345	3000036321456987456321145	SARL DUPONT et Fils	Partiellement accept [...]	09/06/2009	09/06/2009	187 654.32 EUR	2
SOGFRPP	Société Générale	abdef12345	3000036321456987456321145	SARL DUPONT et Fils	Partiellement accept [...]	10/06/2009	09/06/2009	187 654.32 EUR	2
SOGFRPP	Société Générale	abdef12345	3000036321456987456321145	SARL DUPONT et Fils	Partiellement accept [...]	09/06/2009	09/06/2009	187 654.32 EUR	2

Afficher 10 enregistrements(s)

Page 1 sur 1

3 enregistrements(s)

## Status Statements

The list of the remittance statuses and the main information of the remittance is displayed in a table.

**Note:** The **Remittance ID** column may display an *info.* icon which gives access to additional info.

When available, the number of transactions for which the status is known is specified for each remittance.

## Access to Remittance Transaction Statuses

In the list of file statuses or of remittance statuses, click the number specified in the **Transactions** column.

The screenshot shows the Sage XRT Business Exchange interface. The main menu includes 'Tableau de bord', 'SAGE SAS', 'PPICHON Signature Interne', 'Relevés Bancaires', and 'Outils'. The breadcrumb trail is 'Accueil > Relevés de compte > Relevés intraday > Relevés d'opération > Relevés de statut > Groupes > Reporting > Exportation > Importation > Purge > Audit'. The page title is 'Relevés de statut - Remises - Transactions'. On the left, there is a sidebar with 'Fichiers', 'Remises', 'Transactions', and 'Options'. The main content area shows a summary of remittance data: BIC banque: BNPPFRPP, Id remise: abcdef12345, Numéro de compte local - Devise: 3000036321456987456321145, Statut: Partiellement accept [...], Date de statut: 09/06/2009, Titulaire du compte: SARL DUPONT et Fils, Montant de contrôle: 187 654,32 EUR, Date d'exécution: 09/06/2009. Below this, there are search filters for 'Id transaction contenant...', 'Libellé contenant...', 'Montant', 'Période (date de statut)', and 'Période (date d'exécution)'. A 'Rechercher' button is present. The table below shows the following data:

Id transaction	Libellé	Statut	Date d'exécution	Montant	Autres infos
ABC/ABC-13679/2006-09-15		Refusé - Coordonnées [...]	09/06/2009	30 000,00 EUR	Q
ABC/987-AC/2006-09-27		Refusé - Identifiant [...]	09/06/2009	87 654,32 EUR	Q

At the bottom, there is a footer with 'Afficher 10 enregistrement(s)', 'Page 1 sur 1', and '2 enregistrement(s)'.

Above the list, an informational section displays the data: bank BIC, statement ID, initial file reference, status, and status date.

This list can be filtered by:

- All or part of Transaction Identifier
- All or part of Transaction Description
- Status
- Amount Range
- Execution Date Period
- Status Period

The list of the transactions and their information are then presented in a table.

## List of Last-Known Remittance Statuses by Bank

This list comprises, for each bank, the last remittance status contained within the status statements and which have been imported.

## Status Statements

This list can be filtered by:

- BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- All or part of Remittance Identifier
- Status
- Status Date Period
- Amount Range
- Execution Date Period

Banks are identified through their BIC.

BIC banque	Nom banque	Id remise	Numéro de compte local - Devise	Titulaire du compte	Statut	Date de statut	Date d'exécution	Montant de contrôle	Transactions
BNPPFRPP	BNP Paribas	abcdef12345	3000036321456987456321145	SARL DUPONT et Fils	Partiellement accept [...]	09/06/2009	09/06/2009	187 654,32 EUR	2
SOGEFRPP	Société Générale	abcdef12345	3000036321456987456321145	SARL DUPONT et Fils	Partiellement accept [...]	10/06/2009	09/06/2009	187 654,32 EUR	2

Only the last remittance statuses and the main characteristics of the remittance are presented in a table.

**Note:** The **Remittance ID** column may display an *info.* icon which gives access to additional info.

When available, the number of transactions for which the status is known is specified for each remittance. Click the number specified in the **Transactions** column to view details.

## Status Statements

### History of Remittance Statuses by Bank

In the **Bank BIC** column, click the *calendar* icon after the BIC to display history for file statuses.

Id remise	Numéro de compte local - Devise	Titulaire du compte	Statut	Date de statut	Date d'exécution	Montant de contrôle	Transactions
abcdef12345	3000036321456987456321145	SARL DUPONT et Fils	Partiellement accepté [...]	10/06/2009	09/06/2009	187 654.32 EUR	2
abcdef12345	3000036321456987456321145	SARL DUPONT et Fils	Partiellement accepté [...]	09/06/2009	09/06/2009	187 654.32 EUR	2

The history presents the following information for every received status date:

- Initial file reference (the *info.* icon gives access to additional info.)
- Local Account Number and its currency
- Account Holder
- Status
- Status Date
- Execution Date (for single-currency remittances)
- Remittance Checksum (for single-currency remittances)
- Number of the remittance's transactions for which the status is known

This list can be filtered by:

- Status
- All or part of Local Account Number
- All or part of Remittance Identifier
- Status Date Period
- Amount Range
- Execution Date Period

## Status Statements

Click **Find** to display more criteria.

**Recherche** ✕

☐ Nom du donneur d'ordre initial ou du tiers créancier contenant :

☐ Titulaire du compte contenant :

☐ Origine contenant :

☐ Informations contenant :

☐ Date de statut :  
Du  Au

☐ Date d'exécution :  
Du  Au

To enable a filtering criterion, select the corresponding option and specify its characteristics. Click **Find** to start the search or **Cancel** to close the dialog box without applying the criteria.

The **Searching criteria applied** section above the list, recaps your filter choices. The **Delete** button enables you to delete the criteria.

## Transaction Statuses

In the **Status Statements** menu, the **Transactions** tab displays the list of the transaction statuses included in the status statements that have been imported.

**sage** XRT Business Exchange

Tableau de bord • SAGE SAS • PPICHON Signature interne • Relevés Bancaires • Outils • ?

Accueil Relevés de compte Relevés intraday Relevés d'opération **Relevés de statut** Groupes Reporting Exportation Importation Purge Audit

**Relevés de statut - Transactions**

Fichiers

Remises

Transactions

Options

<Filtrer par BIC banque>

<Filtrer par statut>  0,00

Période (date de statut)  Période (date d'exécution)

BIC banque	Nom banque	Id transaction	Numéro de compte local - Devise	Titulaire du compte	Statut	Date de statut	Date d'exécution	Montant	Autres infos
BNPFRPP	BNP Paribas	ABC/ABC-13679/2006-09-15	3000036321456987456321145	SARL DUPONT et Fils	Refusé - Coordonnées [...]	09/06/2009	09/06/2009	30 000,00 EUR	<input type="button" value="Q"/>
BNPFRPP	BNP Paribas	ABC/987-AC/2006-09-27	3000036321456987456321145	SARL DUPONT et Fils	Refusé - Identifiant [...]	09/06/2009	09/06/2009	87 654,32 EUR	<input type="button" value="Q"/>
SOGFRPP	Société Générale	ABC/ABC-13679/2006-09-15	3000036321456987456321145	SARL DUPONT et Fils	Refusé - Coordonnées [...]	10/06/2009	09/06/2009	30 000,00 EUR	<input type="button" value="Q"/>
SOGFRPP	Société Générale	ABC/987-AC/2006-09-27	3000036321456987456321145	SARL DUPONT et Fils	Refusé - Identifiant [...]	10/06/2009	09/06/2009	87 654,32 EUR	<input type="button" value="Q"/>
SOGFRPP	Société Générale	ABC/ABC-13679/2006-09-15	3000036321456987456321145	SARL DUPONT et Fils	Refusé - Coordonnées [...]	09/06/2009	09/06/2009	30 000,00 EUR	<input type="button" value="Q"/>
SOGFRPP	Société Générale	ABC/987-AC/2006-09-27	3000036321456987456321145	SARL DUPONT et Fils	Refusé - Identifiant [...]	09/06/2009	09/06/2009	87 654,32 EUR	<input type="button" value="Q"/>

Afficher 10 enregistrements(s) Page 1 sur 1 6 enregistrement(s)

## Status Statements

This list can be filtered by:

- BIC
- All or part of Bank Name (corporate name in **Sage XRT Business Exchange**)
- All or part of Local Account Number
- All or part of Remittance Identifier
- All or part of Transaction Identifier
- All or part of Transaction Description
- Status
- Amount Range
- Execution Date Period
- Status Period

The list of the transactions and their main characteristics are then presented in a table.

## Exports

This menu enables you to set up the processing of info. export and to access the generated files for viewing or other actions (sending, printing, etc.).

### Setup

In the **Export** menu, the **Setup** tab displays the list of the existing and accessible exports.

The screenshot shows the 'Export - Paramétrage' window. It has a sidebar with 'Paramétrage' and 'Documents'. The main area contains filters: '<Filtrer par origine>', '<Filtrer par type>', '<Filtrer par sous-type>', and a search bar for 'Numéro de compte local contenant...'. Below the filters, it says '0 sélectionné(s)'. A table lists exports with columns: Origine, Libellé, Type, Sous-type, Format, and Date de dernière génération. The table has one row: SVBC, A (en cours de création), Relevés de compte, Mouvements, PDF, n/a. At the bottom, there's a pagination bar: 'Afficher 10 enregistrement(s)', 'Page 1 sur 1', and '1 enregistrement(s)'.

Origine	Libellé	Type	Sous-type	Format	Date de dernière génération
SVBC	A (en cours de création)	Relevés de compte	Mouvements	PDF	n/a

The following criteria enable you to filter these exports:

- Type: Account Statements, Intraday Statements, Transaction Statements, Status Statements
- Subtype: Transactions, Balances, Statements
- Part or all of Account Number

### Creation

The creation process for exports consists of four steps: identification, scope, presentation, and generation.

Click **New Export** to start the process.

#### Identification

In the first window of the creation wizard, select the user for whom the export must be generated from the dropdown list called **On Behalf Of**.

The screenshot shows the 'Création d'un export' window. It has a title bar with a close button. The form contains several fields: 'Pour le compte de\*' with a dropdown menu showing 'SELF'; 'Langue\*' with a dropdown menu showing 'Français'; 'Type\*' with a dropdown menu showing 'Relevés de compte'; 'Sous-type\*' with a dropdown menu showing 'Mouvements'; 'Libellé\*' with a text input field; 'Titre du document\*' with a text input field; and 'Format\*' with a dropdown menu.

This element is mandatory as it helps checking the access rights to data before any generation (potential restriction of the scope). The default value is **SELF** for the connected user, you can



## Exports

modify this value only if you are a security administrator. This dropdown list displays the users that belong to the same tenant as you.

1. Select the type of statement to generate from the **Type** dropdown list.

Available display modes:

- **Account Statements**
- **Intraday Statements**
- **Transaction Statements**
- **Status Statements**

2. Select the subtype of statement to generate from the **Subtype** dropdown list.

The available report subtypes vary according to the selected **Type**.

For the **Account Statements** type, the three subtypes are:

- **Transactions**
- **Balances**
- **Statements**

3. Enter a **Description** to identify the export.
4. Specify a **Title** which appears on the generated document.
5. Select a **Format** for the export generation. The available formats vary according to the selected type.

- For the **Account Statement** type:

- **Transactions:** XML, AFB120, MT940, CAMT053, AEB43
- **Balances:** XML
- **Statements:** XML, AFB120, MT940, CAMT053, AEB43

- For the types: **Intraday Statement, Transaction Statement, Status Statement**

- **Transactions:** XML

## Exports

### Scope

This tab allows defining a time span and working accounts.

**Paramètres**

**Périmètre**

☒ Période d'importation courante :

☐ Période d'importation fixe : Du 05/11/2020 au 05/11/2020

☐ Période de date d'opération courante :

☐ Période de date d'opération fixe : Du 05/11/2020 au 05/11/2020

☐ Uniquement les éléments jamais exportés

Comptes concernés\*

Tous les comptes existants

1. Select the type of period covering export:

- **Import Information**
- **Transaction Date Period**
- **Status Date Period**

2. Specify a **Current Period**:

- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week**
- **This month**
- **This year**

Or **Fixed Period** specifying **Start Date** and **End Date** for it.

3. Select the option **Elements never exported only** if needed. Only the elements that have never been exported are to be exported between two occurrences. When this option is not selected, the export becomes cumulative.

## Exports

4. Define which accounts are involved in the export.

By default, the **All existing accounts** option is selected, which prevents the export from being modified for account creation. You can modify this option and choose **List of selected accounts**:

- Click the *plus* icon to open the account selection window.
- Select the accounts and click **Save** or **Cancel** to go back to the creation window.

## Presentation

This tab allows defining the information to export for the XML format.

The screenshot shows the 'Création d'un export' window with the 'Paramètres' tab selected. The window has a header bar with a close button. Below the header, there are several dropdown menus: 'Pour le compte de\*' (PPICHON), 'Langue\*' (Français), 'Type\*' (Relevés de compte), 'Sous-type\*' (Relevés), 'Libellé\*', 'Titre du document\*', and 'Format\*' (XML). The 'Paramètres' section is divided into three columns: 'Périmètre', 'Présentation', and 'Génération'. The 'Présentation' column is active, showing a list of 'Liste des informations disponibles' on the left and 'Liste des informations à exporter' on the right. The list of available information includes: Rel. / BIC du compte, Rel. / Date de création, Rel. / Date du solde final en opération, Rel. / Date du solde final en valeur, Rel. / Date du solde initial en opération, Rel. / Devise du compte, Rel. / Devise du solde final en opération, Rel. / Devise du solde final en valeur, Rel. / Devise du solde initial en opération, Rel. / IBAN, and Rel. / Identifiant interne. There is a checkbox for 'Inclure les informations des détails des mouvements'. At the bottom right, there are two buttons: 'Enregistrer' and 'Annuler'.

In the left column, the **List of available elements** presents all the elements that can be exported.

Using the arrow buttons, move the elements you want to the right column **List of elements to export**.

If you want to export **Additional Information** which may be associated with some transactions, select the **All transactions details information** option. It is only available if the report **Subtype** is **Transaction** or **Statement**.

## Exports

### Generate

This tab allows defining the conditions for the export generation.

**Paramètres**

Périmètre  
Présentation  
**Génération**

Date de début\* 01/12/2019 Date de fin\* Après 10 occurrence(s)

Type de périodicité\* Mensuelle

☒ Le 1 tous les 1 mois ☐ Le [ ] tous les [ ] mois ☐ Le [ ] tous les [ ] mois

Enregistrer Annuler

Select the **Start Date** of the export generation.

It must be today's date or after today's date.

The specification of the **End Date** is not mandatory. It may be a calendar date or a number of occurrences after which generation is over.

**Note:** When activation has been set up, it can only be effective if the start date is today's date. However, a message notifies you that the process is to be executed straight after the saving.

Specify the **Periodicity Type** for the export generation: **Daily**, **Weekly**, **Monthly**. This particular setup has an impact on the rest of the setup.

For **Daily**, you can select:

- **Every x days** (x between 1 and 366)
- **Every day of the week** (from Monday to Friday)

Type de périodicité\*

Quotidienne

☐ Tous les 1 jour(s) ☒ Tous les jours de la semaine

For **Weekly**: select an x number of weeks for the period (x between 1 and 52), as well as the weekdays.

Type de périodicité\*

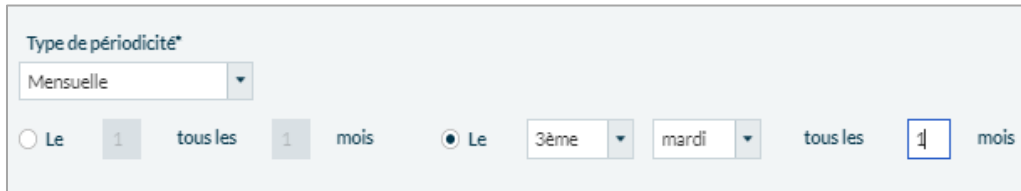
Hebdomadaire

Toutes les 1 semaine(s)

le(s) ☐ lundi ☐ mardi ☐ mercredi ☐ jeudi ☐ vendredi ☐ samedi ☐ dimanche

## Exports

For **Monthly**: select an x day of each y month (x between 1 and 31) or the rank (1st, 2nd, 3rd, 4th, last) of an x day (any weekday) of each y month.



## Report Activation and Four-Eye Principle

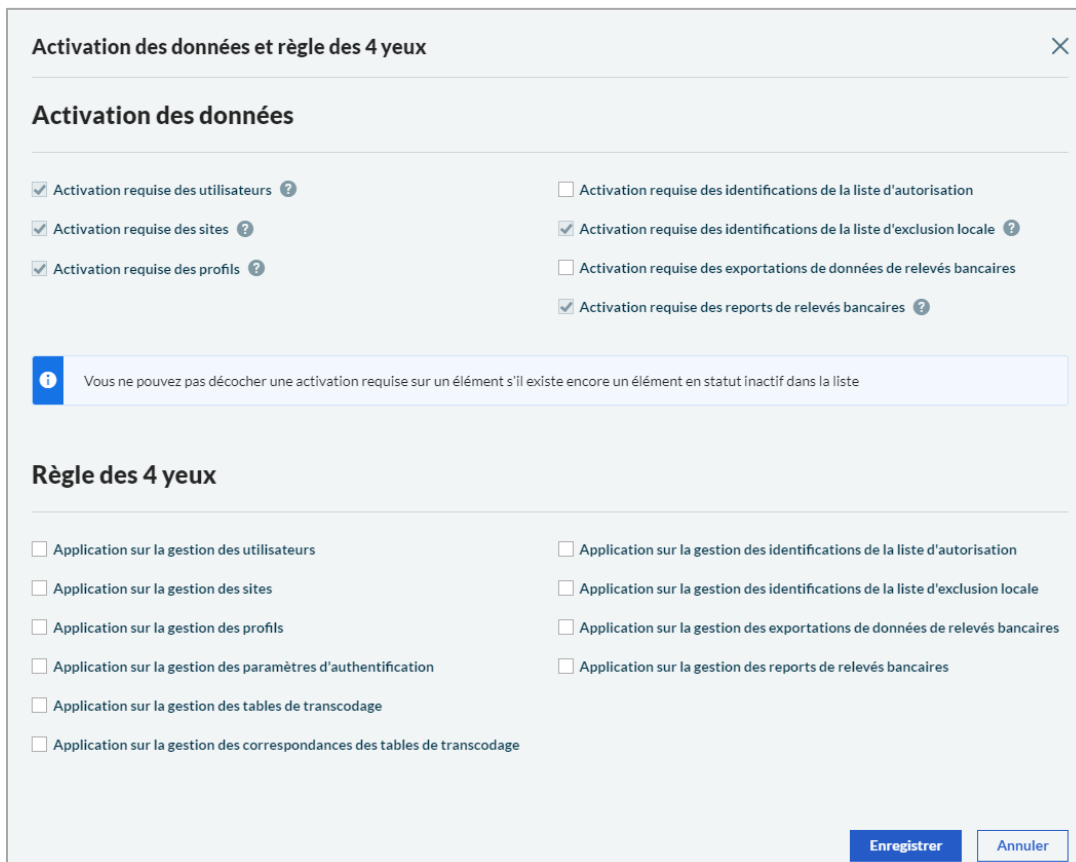
In **Sage XRT Administration Service**, you can make the export activation mandatory.

For this purpose, in the **Data Activation** section, select the option **Require Activation of Bank Statement Reports**.

You can also make the *four-eye principle* mandatory for the management of Bank Statement reports.

You need to select in the **4 eyes principle** section the option: **Application to export management of bank statements data**.

Click **Save** to save your modifications or **Cancel**.



## Exports

### Modification

To modify an export, click its description from the export list.

**Important!** When the activation is required, the modification is only possible for **inactive** exports.

If the four-eye rule is activated, the last user who intervenes on the export cannot modify it.

All elements can be edited except for **Type**, **Subtype** and **Description**.

### Deletion

To delete an export, select it from the export list and click the *bin* icon.

**Important!** When the activation is required, the deletion is only possible for **inactive** exports.

If the four-eye rule is activated, the last user who intervenes on the export cannot delete it.

Deleting an export processing involves the deletion of the documents associated with this processing.

## Documents

In the **Export** menu, the **Documents** tab displays the list of the export files generated from the set up processing.

**Export - Documents**

Paramétrage Documents

< Filtrer par type > < Filtrer par sous-type > Libellé contenant... Q

☐ Date de début de fin génération : De 17/04/2020 À 18/06/2020

0 sélectionné(s)

Libellé	Type	Sous-type	Format	Statut	Date de prise en compte	Date de démarrage de génération	Date de fin de génération	Document
<input type="checkbox"/> A	Relevés de compte	Mouvements	AFB120	Terminé	2020-06-18 09:44:56	2020-06-18 09:44:56	2020-06-18 09:44:56	

Afficher: 10 enregistrement(s) Page 1 sur 1 1 enregistrement(s)

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## Exports

The various columns provide the following:

- Export Process Description
- Export Process Type
- Export Format
- Export Status
- Date when the export is taken into account
- Start and end dates for Export Generation
- Exported file (gzipped and downloadable)

Criteria enable you to filter this list:

- Type: Account Statements, Intraday Statements, Transaction Statements, Status Statements
- Subtype: Transactions, Balances, Statements
- Part or all of the description of the export process
- Range of generation end date

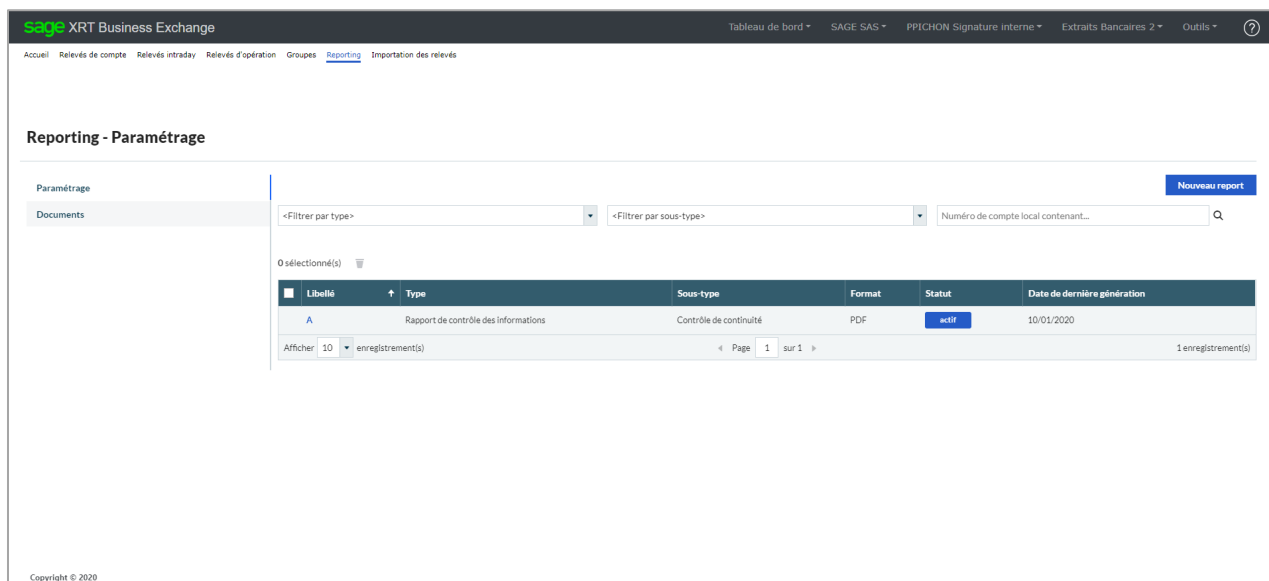
To delete export files, select them from the documents list and click the *bin* icon.

# Reports

The **Reporting** menu enables you to set up the triggering of edition generation and to access the generated editions for viewing or other actions (sending, printing, etc.).

## Setup

In the **Reporting** menu, the **Setup** tab displays the list of the existing and accessible exports.



The following criteria enable you to filter this list:

- Report Type: Information control report, Detailed statement on information receiving, Summary statement on information receiving, Statement on accounts scope checking
- Report Subtype: Account Statement, Intraday Statement, Transaction statement, Status Statement, Continuity check, Integrity check, Integrity and continuity check
- Part or all of Account Number

## Creation

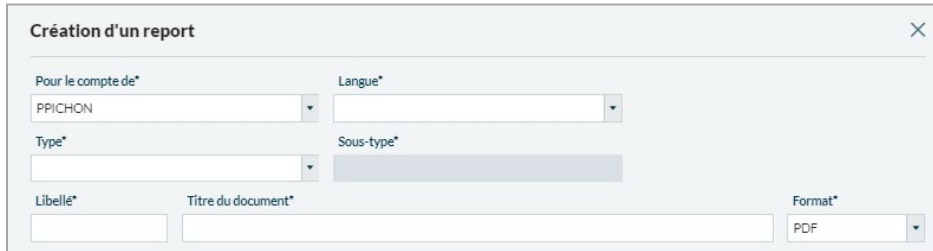
Click **New Report**.



## Reports

The creation process consists of four steps: identification, scope, presentation, and generation.

### Identification



Select the user for whom the report must be generated from the dropdown list called **On Behalf Of**. This element is mandatory as it helps checking the access rights to data before generation (potential restriction of the scope). The default value is **SELF** for the connected user, you can modify this value only if you are a security administrator. This list displays the users that belong to your tenant.

Select a language from the **Language** dropdown list. This field is mandatory (French, English, Spanish).

Select the type of statement to generate from the **Type** dropdown list. The available entity types are:

- The **Information control report** lists by reception date (processing date of the file) the results of the continuity and integrity checks if they were required (otherwise, *n/a*). In case of error, a message specifies the reason.
- The detailed report of received accounts specifies by account and by date whether file processes have been successful (no error, received status) or not (not received), as well as the number of transactions for the statement, if a file has been processed.

Select the subtype of statement to generate from the corresponding dropdown list. The available report subtypes vary depending on the selected report type:

- **Type: Information Checking report**
  - **Subtype:** BANK IMPORT VERIFICATION
- **Type: Detailed statement on information receiving**
  - **Subtype:** Account Statements
  - **Subtype:** Intraday Statements
  - **Subtype:** Transaction Statements
  - **Subtype:** Status Statements

Specify a **Description** to ID the report.

Specify the **Document Title** (in the selected language) for the generated file.

Select a **Format** for the report generation: PDF (default), XLS or HTML.

## Reports

### Scope

This tab allows defining a time span and working accounts.

Paramètres

Période d'importation courante :

Période d'importation fixe : Du 20/04/2020 au 20/04/2020

Comptes concernés\*

Tous les comptes existants

Select the **Import Period** for the report to generate. This period can be defined by:

Either a **Current Period**, select from these options:

- **Today**
- **Last 7 days**
- **Last 30 days**
- **Last 12 months**
- **This week**
- **This month**
- **This year**

Or a **Fixed Period**, enter the start date and end date.

Define which accounts are involved in the export.

By default, the **All existing accounts** option is selected, which prevents the export from being modified for account creation.

Paramètres

Période d'importation courante :

Période d'importation fixe : Du\* 28/11/2019 au\* 01/02/2020

Comptes concernés\*

Liste définie de comptes

0 sélectionné(s)

■ Numéro de compte local à contrôler

## Reports

You can modify this option and choose **List of selected accounts**: click the *plus* icon to open the account selection window.

Ajout d'un compte local

☒ Numéro de compte local à contrôler

- ☐ 1012345678901234
- ☐ 11111111111111111111111111111111
- ☐ 111111111111111111111111148
- ☐ 22222222222222222222222296
- ☐ 3000300002000000000016
- ☐ 30003000020000000000113
- ☐ 30003000020000000000210
- ☐ 30004000010000000000039
- ☐ 30004000010000000000136
- ☐ 300041234511109876540
- ☐ 30004123451110987654045

Enregistrer Annuler

Select the accounts and click **Save** or **Cancel** to go back to the creation window.

## Presentation

This tab allows defining the criteria for grouping and sorting criteria.

The report's data may be grouped by company or by bank.

Sorting criteria vary depending on the selected report type.

Paramètres

Périmètre

Présentation

Génération

Regroupement par

<Aucun>

Sous-regroupement par

<Aucun>

Critère de tri n° 1

<Aucun>

Critère de tri n° 2

<Aucun>

Critère de tri n° 3

<Aucun>

Enregistrer Annuler

## Generate

This tab enables you to specify the generation conditions for the report.

Paramètres

Périmètre

Présentation

Génération

Date de début\*

01/12/2019

Date de fin\*

Après

10 occurrence(s)

Type de périodicité\*

Mensuelle

Le 1 tous les 1 mois

Le tous les mois

Enregistrer Annuler

Select the **Start Date** for the report generation. It must be today's date or after today's date.

## Reports

The specification of the **End Date** is not mandatory. It may be a calendar date or a number of occurrences after which generation is over.

**Note:** When the activation is required, it cannot take place if the start date is today's date. But a message informs you that the process is to be executed right after saving it.

Specify the **Periodicity** for the report generation: **Daily**, **Weekly**, **Monthly**. This setup has an impact the rest of the setup.

For **Daily** reports, you can select:

- **Every x days** (x between 1 and 366)
- **Every day of the week** (from Monday to Friday)

The screenshot shows a form titled 'Type de périodicité\*'. It has a dropdown menu set to 'Quotidienne'. Below the dropdown, there are two radio buttons. The first is 'Tous les' followed by a text input field containing '1' and the word 'jour(s)'. The second is 'Tous les jours de la semaine', which is selected with a blue dot.

For **Weekly**: select an x number of weeks for the period (x between 1 and 52), as well as the weekdays.

The screenshot shows a form titled 'Type de périodicité\*'. It has a dropdown menu set to 'Hebdomadaire'. Below the dropdown, there are two radio buttons. The first is 'Toutes les' followed by a text input field containing '1' and the word 'semaine(s)'. The second is 'le(s)' followed by checkboxes for 'lundi', 'mardi', 'mercredi', 'jeudi', 'vendredi', 'samedi', and 'dimanche'. All checkboxes are currently unchecked.

For **Monthly**: select an x day of each y month (x between 1 and 31) or the rank (1st, 2nd, 3rd, 4th, last) of an x day (any weekday) of each y month.

The screenshot shows a form titled 'Type de périodicité\*'. It has a dropdown menu set to 'Mensuelle'. Below the dropdown, there are two radio buttons. The first is 'Le' followed by a text input field containing '1', then 'tous les' followed by a text input field containing '1' and the word 'mois'. The second is 'Le' followed by a dropdown menu set to '3ème', then another dropdown menu set to 'mardi', then 'tous les' followed by a text input field containing '1' and the word 'mois'. The second radio button is selected with a blue dot.

## Report Activation and Four-Eye Principle

In **Sage XRT Administration Service**, you can make the export activation mandatory.

For this purpose, in the **Data Activation** section, select the option **Require Activation of Bank Statement Reports**.

You can also make the *four-eye principle* mandatory for the management of Bank Statement reports.

You need to select in the **4 eyes principle** section the option: **Application to export management of bank statements data**.

## Reports

Click **Save** to save the setup or **Cancel** to ignore it.

Activation des données et règle des 4 yeux

Activation des données

☒ Activation requise des utilisateurs ?

☐ Activation requise des identifications de la liste d'autorisation

☒ Activation requise des sites ?

☒ Activation requise des identifications de la liste d'exclusion locale ?

☒ Activation requise des profils ?

☒ Activation requise des reports de relevés bancaires

?

Vous ne pouvez pas décocher une activation requise sur un élément s'il existe encore un élément en statut inactif dans la liste

Règle des 4 yeux

☐ Application sur la gestion des utilisateurs

☐ Application sur la gestion des identifications de la liste d'autorisation

☐ Application sur la gestion des sites

☐ Application sur la gestion des identifications de la liste d'exclusion locale

☐ Application sur la gestion des profils

☐ Application sur la gestion des reports de relevés bancaires

☐ Application sur la gestion des paramètres d'authentification

☐ Application sur la gestion des tables de transcodage

☐ Application sur la gestion des correspondances des tables de transcodage

## Modification

To modify an edition, click its description from the report list.

**Important!** When activation is required, modification is only possible when the report status is inactive.

When the four-eye rule is activated, the last user who intervenes on the report cannot modify it.

All the data can be modified except for **Type**, **Subtype** and **Description**.

## Deletion

To delete edit of a, select it from the group list and click the *bin* icon.

**Important!** When activation is required, deletion is only possible when the report status is inactive.

When the four-eye rule is activated, the last user who intervenes on the report cannot delete it.

## Documents

In the **Reporting** menu, the **Documents** tab displays the list of the documents generated based on the set up processing.

Reporting - Documents

Paramétrage

Documents

<Filtrer par type>

<Filtrer par sous-type>

Libellé contenant...

Date de début de fin génération :

De

A

02/07/2020

03/07/2020

0 sélectionné(s)

	Libellé	Type	Sous-type	Format	Statut	Date de prise en compte	Date de démarrage de génération	Date de fin de génération	Document
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-05-21 09:52:45	2020-05-21 09:52:45	2020-05-21 09:52:45	
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-07-03 08:24:41	2020-07-03 08:24:42	2020-07-03 08:24:43	
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-06-19 09:05:39	2020-06-19 09:05:40	2020-06-19 09:05:40	
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-05-22 10:44:44	2020-05-22 10:44:44	2020-05-22 10:44:44	
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-06-17 15:39:07	2020-06-17 15:39:38	2020-06-17 15:39:38	
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-06-25 07:43:30	2020-06-25 07:43:32	2020-06-25 07:43:32	
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-06-11 16:15:00	2020-06-11 16:16:00	2020-06-11 16:16:00	
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-06-26 07:55:32	2020-06-26 07:55:32	2020-06-26 07:55:32	
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-06-23 08:11:17	2020-06-23 08:11:17	2020-06-23 08:11:18	
<input type="checkbox"/>	REPORT1	Etat détaillé de réception d'information	Relevés de compte	PDF	Terminé	2020-07-02 08:33:31	2020-07-02 08:33:32	2020-07-02 08:33:32	

Afficher

10

enregistrement(s)

< Page

1

sur 2 >

18 enregistrement(s)

Criteria enable you to filter this list of the generated documents:

- Type: Information control report, Detailed statement on information receiving, Summary statement on information receiving, Statement on accounts scope checking
- Report Subtype: Account Statement, Intraday Statement, Transaction statement, Status Statement, Continuity check, Integrity check, Integrity and continuity check
- All or part of the report description
- Range of generation end date

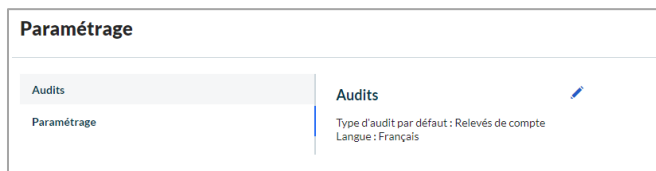
To delete a document, select them from the documents list and click the *bin* icon.

# Audit

## Setup

Select the **Audit** menu, then the **Setup** function.

The set up elements are displayed. To modify them, click the *pen* icon.



This function enables you to select the default audit type. Select it from the following options:

- Account Statements
- Intraday Statements
- Transaction Statements
- Status Statements
- Statement Import
- Data Export
- Reporting
- Purge
- Groups

The audit language cannot be accessed as it is defined in **Sage XRT Common Services Administration**.

Then click the **Save** button to save your setup.

## Audits

Select the **Audit** menu, then the **Audits** function.

## Audit

Choose the audit type (the default type is the one defined in the **Setup** function) and the period to filter the events.

sage XRT Business Exchange

Tableau de bord SAGE SAS PPICHON Signature interne Relevés bancaires Outils ?

Accueil Relevés de compte Relevés intraday Relevés d'opérations Reporting Importation Groupes

### Gestion des audits

Audits	Type d'audit	Période	
Paramétrage	Relevés de compte	Aucune	Rechercher

Date/Heure	Statut	Produit	Utilisateur	Compte utilisateur	Machine	Description
11/05/2020 15:05:17	Succès	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Correction du solde en date d'opération du 24/04/2020 avec la création d'un mouvement de 300,00 EUR
11/05/2020 15:03:59	Succès	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Correction du solde en date d'opération du 24/04/2020 avec la création d'un mouvement de -10,00 EUR
07/05/2020 15:04:44	Succès	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Enregistrement des options
06/05/2020 14:03:53	Succès	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Enregistrement des options
06/05/2020 12:16:30	Succès	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Enregistrement des options
05/05/2020 15:51:44	Succès	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Enregistrement des options
21/04/2020 14:43:20	Succès	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Correction du solde en date de valeur du 06/04/2020 avec la création d'un mouvement de 0,05 EUR
17/04/2020 08:52:41	Succès	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Correction du solde en date de valeur du 17/04/2020 avec la création d'un mouvement de 5,00 EUR
14/04/2020 16:25:49	Echec	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Violation of PRIMARY KEY constraint 'PK_DTSGROUP': Cannot insert duplicate key in object 'dbo.DTSGROUP'. The duplicate key value is (HOLDING).
09/04/2020 10:58:43	Echec	Sage XRT Common Service	PPICHON	ADMINISTRATEUR	WIN-18LGUGG6C31	Impossible de trouver l'objet dans la collection correspondant au nom ou à la référence ordinale demandé.

Afficher 10 enregistrements(s) Page 1 sur 4 37 enregistrements(s)

Use the **Find** button to define additional criteria.

Recherche

☐ Date : Du 11/05/2020 Au 11/05/2020

☐ Statut égal à :

☐ Produit contenant :

☐ Utilisateur contenant :

☐ Compte utilisateur contenant :

☐ Machine contenant :

☐ Description contenant :

Rechercher Annuler

Once you selected the criteria, click **Find** to launch the search or **Cancel** to go back to the event list without filter.



# Purge

Purging process can be set up:

- By transaction type, in the configuration file of SCDTS (no graphical interface)
- Or in the **Purge** menu of **Bank Statements** module

Important: if a purge has been set up through the graphical interface, then the information included in the configuration file are not considered.

## Configuration File

The purge process is disabled by default. The time horizons for purges can be set up.

To do so, open **Sage.SCDTSServer.Service.exe.config** in **C:\Program Files\Common Files\xrt** and modify the values for the following keys which specify the number of retention days:

- for Account Statements `<add key="stmtdeletedays" value="0" />`
- for Intraday Statements `<add key="rptdeletedays" value="0" />`
- for Transaction Statements `<add key="ntfdeletedays" value="0" />`
- for Transaction Statements `<add key="stsdeletedays" value="0" />`

In the key the purging frequency is specified in seconds:

`<add key="stmtdeletfrequency" value="3600" />`

## Graphical Interface

This menu enables you to set up the info. purging process.

### Setup

In the **Purges** menu, the **Setup** tab displays the list of the existing and accessible purging processes.

The screenshot shows the 'Purges - Paramétrage' window. It has a sidebar with 'Paramétrage' selected and a 'Nouvelle purge' button. The main area contains a search bar, a table with columns 'Libellé', 'Type', 'Statut', and 'Date de dernière exécution', and a footer with 'Afficher 10 enregistrement(s)' and 'Page 1 sur 1'.

Libellé	Type	Statut	Date de dernière exécution
RELOP	Relevés d'opérations	actif	n/a

## Purge

The following criteria enable you to filter the purge list:

- Type: Account Statements, Intraday Statements, Transaction Statements, Status Statements
- Part or all of Account Number

## Creation

Click **New Purge**.

The creation process consists in three steps: identification, retention scope, execution.

### Identification

Création d'une purge

Pour le compte de\*

PPICHON

Type\*

Libellé\*

Select the user for whom the Purge is launched from the dropdown list called **On Behalf Of**. This element is mandatory as it helps checking the access rights to data before generation (potential restriction of the scope). The default value is **SELF** for the connected user, you can modify this value only if you are a security administrator. This list displays the users that belong to your tenant.

Select the purge type from the corresponding dropdown list: Intraday Statements, Transaction Statements, Status Statements.

Specify a **Description** to ID the purge.

### Scope

This tab enables you to specify a retention period and the working accounts.

Paramètres

Périmètre de conservation

Exécution

☒ Période d'importation courante :

☐ Période d'importation fixe : Du 02/11/2020 au 02/11/2020

☐ Période de date d'opération courante :

☐ Période de date d'opération fixe : Du 02/11/2020 au 02/11/2020

Comptes concernés\*

Tous les comptes existants

Enregistrer Annuler

## Purge

5. Select the type of period covering export:

- ☐ **Import Information**
- ☐ **Transaction Date Period**
- ☐ **Status Date Period**

6. Specify a **Current Period**:

- ☐ **Today**
- ☐ **Last 7 days**
- ☐ **Last 30 days**
- ☐ **Last 12 months**
- ☐ **This week**
- ☐ **This month**
- ☐ **This year**

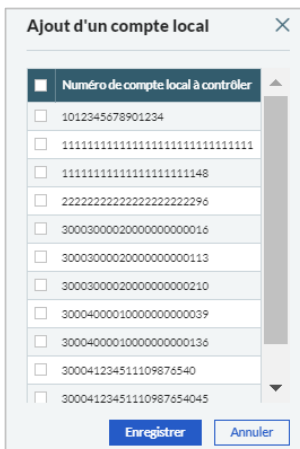
Or **Fixed Period** specifying **Start Date** and **End Date** for it.

7. Select the option **Elements never exported only** if needed. Only the elements that have never been exported are to be exported between two occurrences. When this option is not selected, the export becomes cumulative.

8. Define which accounts are involved in the export.

By default, the **All existing accounts** option is selected, which prevents the export from being modified for account creation. You can modify this option and choose **List of selected accounts**:

- ☐ Click the *plus* icon to open the account selection window.
- ☐ Select the accounts and click **Save** or **Cancel** to go back to the creation window.



Ajout d'un compte local

■ Numéro de compte local à contrôler

- ☐ 1012345678901234
- ☐ 11111111111111111111111111111111
- ☐ 11111111111111111111111111111148
- ☐ 222222222222222222222222222296
- ☐ 300030000200000000000016
- ☐ 3000300002000000000000113
- ☐ 3000300002000000000000210
- ☐ 300040000100000000000039
- ☐ 3000400001000000000000136
- ☐ 300041234511109876540
- ☐ 30004123451110987654045

Enregistrer Annuler

## Purge

### Execution

This tab enables you to specify the generation conditions for the report.

Paramètres

Périmètre  
Exécution

Date de début\* 05/11/2020

Date de fin\* Aucune

Type de périodicité\*  
Hebdomadaire

Toutes les 1 semaine(s)

le(s) ☐ lundi ☐ mardi ☐ mercredi ☐ jeudi  
☐ vendredi ☐ samedi ☐ dimanche

Enregistrer Annuler

Select the **Start Date** for the purging process. It must be today's date or after today's date.

The specification of the **End Date** is not mandatory. It may be a calendar date or a number of occurrences after which generation is over.

**Note:** When the activation is required, it cannot take place if the start date is today's date. But a message informs you that the process is to be executed right after saving it.

Specify the **Periodicity Type** for the purging process: **Daily**, **Weekly**, **Monthly**. This setup has an impact the rest of the setup.

For **Daily** reports, you can select:

- **Every x days** (x between 1 and 366)
- **Every day of the week** (from Monday to Friday)

Type de périodicité\*

Quotidienne

☐ Tous les 1 jour(s) ☒ Tous les jours de la semaine

For **Weekly**: select an x number of weeks for the period (x between 1 and 52), as well as the weekdays.

Type de périodicité\*

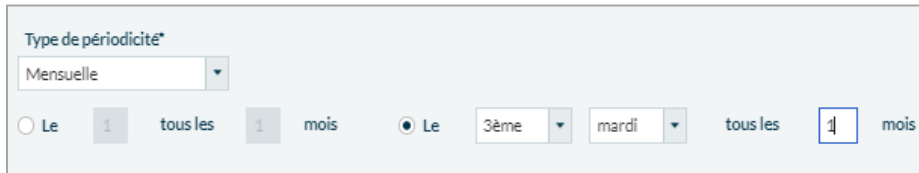
Hebdomadaire

Toutes les 1 semaine(s)

le(s) ☐ lundi ☐ mardi ☐ mercredi ☐ jeudi  
☐ vendredi ☐ samedi ☐ dimanche

## Purge

For **Monthly**: select an x day of each y month (x between 1 and 31) or the rank (1st, 2nd, 3rd, 4th, last) of an x day (any weekday) of each y month.



## Report Activation and Four-Eye Principle

In **Sage XRT Administration Service**, you can make the Purge activation mandatory.

You need to select in the **Data Activation** section, the option: **Activation is required for banks statements purges**.

You can also make the *four-eye principle* mandatory for the management of Bank Statement purge.

You need to select in the **4 eyes principle** section, the option: **Application to Purges management of bank statements data**.

Click **Save** to save your modifications or **Cancel**.

